Submission template

### Draft Incorporated Societies Regulations 2023 and proposed initial fees under the Incorporated Societies Act 2022

### Instructions

This is the template for those wanting to submit by Word document a response to the release of the exposure draft of the Incorporated Societies Regulations 2023 for consultation.

The Ministry of Business, Innovation and Employment (**MBIE**) seeks written submissions on the issues raised by 5pm on Monday, 24 July 2023. Please make your submission as follows:

1. Fill out your name and organisation in the table, “Your name and organisation”.
2. Fill out your comments on each section of the regulations in the comment box. You may comment on any or all of these sections. Where possible, please include evidence to support your views, for example relevant examples.
3. If you would like to make any other comments that are not covered by any of the questions, please provide these in the “Other comments” section.
4. When sending your submission, please:
   1. Delete this first page of instructions.
   2. Include your e-mail address and telephone number in the e-mail accompanying your submission – we may contact submitters directly if we require clarification of any matters in submissions.
   3. If your submission contains any confidential information:
      1. Please state this in the e-mail accompanying your submission and set out clearly which parts you consider should be withheld and the grounds under the Official Information Act 1982 that you believe apply. MBIE will take such objections into account and will consult with submitters when responding to requests under the Official Information Act.
      2. Indicate this on the front of your submission (e.g., the first page header may state “In Confidence”). Any confidential information should be clearly marked within the text of your submission (preferably as Microsoft Word comments).

Note that submissions are subject to the Official Information Act and may, therefore, be released in part or full. The Privacy Act 1993 also applies.

1. Send your submission as a Microsoft Word document to [societies@mbie.govt.nz](mailto:societies@mbie.govt.nz)

Please direct any questions that you have in relation to the submissions process to [societies@mbie.govt.nz](mailto:societies@mbie.govt.nz).

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### Draft Incorporated Societies Regulations 2023 and proposed initial fees under the Incorporated Societies Act 2022

### Your name and organisation

|  |  |
| --- | --- |
| **Name** |  |
| **Email** |  |
| **Organisation/Iwi** |  |

[Double click on check boxes, then select ‘checked’ if you wish to select any of the following.]

The Privacy Act 1993 applies to submissions. Please check the box if you do not wish your name or other personal information to be included in any information about submissions that MBIE may publish.

MBIE intends to upload submissions received to MBIE’s website at [www.mbie.govt.nz](http://www.mbie.govt.nz). If you do not want your submission to be placed on our website, please check the box and type an explanation below.

I do not want my submission placed on MBIE’s website because… *[Insert text]*

### Please check if your submission contains confidential information:

I would like my submission (or identified parts of my submission) to be kept confidential, and **have stated below** my reasons and grounds under the Official Information Act that I believe apply, for consideration by MBIE.

I would like my submission (or identified parts of my submission) to be kept confidential because… *[Insert text]*

### Draft Incorporated Societies Regulations 2023

|  |  |
| --- | --- |
|  | **Title, Commencement and Part 1 – Preliminary provisions**  Do you have any comments to make in relation to regulations 1-4? (Title, commencement, and Part 1) |
|  | *[Insert response here]* |
|  | **Part 2 – Incorporation of societies**  Do you have any comments to make in relation to regulations 5-7? (Incorporation of societies) |
|  | *[Insert response here]* |
|  | **Part 3 – Administration of societies: Officers**  Do you have any comments to make in relation regulations 8-12? (Officers) |
|  | *[Insert response here]* |
|  | **Part 3 – Administration of societies: Members**  Do you have any comments to make in relation to regulations 13-14? (Members) |
|  | *[Insert response here]* |
|  | **Part 3 – Administration of societies: Financial reporting**  Do you have any comments to make in relation to regulations 15-16? (Financial reporting) |
|  | *[Insert response here]* |
|  | **Part 3 – Administration of societies: Annual return**  Do you have any comments to make in relation to regulations 17-18? (Annual return) |
|  | *[Insert response here]* |
|  | **Part 3 – Administration of societies: Other matters**  Do you have any comments to make in relation to regulations 19-28? (Other matters) |
|  | *[Insert response here]* |
|  | **Part 4 – Removal from register, amalgamation, liquidation, and other processes: Removal from, and restoration to, register**  Do you have any comments to make in relation to regulations 29-38? (Removal, amalgamation, liquidation, and other processes) |
|  | *[Insert response here]* |

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|  | **Part 4 – Removal from register, amalgamation, liquidation, and other processes: Amalgamations**  Do you have any comments to make in relation regulations 39-41? (Amalgamations) |
|  | *[Insert response here]* |
|  | **Part 4 – Removal from register, amalgamation, liquidation, and other processes**: **Removal or liquidation of societies**  Do you have any comments to make in relation to regulations 42-44? (Removal or liquidation) |
|  | *[Insert response here]* |
|  | **Part 5 – Societies and entities incorporated under other or former Acts: Reregistration of existing societies as societies under 2022 Act**  Do you have any comments to make in relation to regulations 45-46? (Reregistration of existing societies) |
|  | *[Insert response here]* |
|  | **Part 5 – Societies and entities incorporated under other or former Acts: Reregistration of specified entities and incorporated branches**  Do you have any comments to make in relation to regulations 47-52? (Specified entities and incorporated branches) |
|  | *[Insert response here]* |
|  | **Part 6 – Infringement fees and other fees**  Do you have any comments to make in relation to regulations 53-57? (Infringement fees and other fees) |
|  | *[Insert response here]* |
|  | **Part 7 – Transitional regulations for implementation of the 2022 Act** |
|  | Do you have any comments to make in relation to regulations 58-61? (Transitional regulations) |
|  | *[Insert response here]* |
|  | **General comments**  Do you have any general comments regarding the regulations? |
|  | *[Insert response here]* |

#### Proposed initial fees under the Incorporated Societies Act 2022

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| --- | --- |
| 16 | **Initial fees**  Do you agree with our proposal to roll over the current fees under the 1908 Act to the 2022 Act to cover the period until the system-wide funding review is complete? If not, why not? |
|  | *[Insert response here]* |