

Subject	Minutes of the Independent Advisory Panel meeting held on Wednesday 14 August 2019 between 10:30am – 3:30pm at Eastland Group Board Room, 37 Gladstone Road, Gisborne
Panel members:	Rodger Finlay (Chair), Rosie Mercer, David Wilson, Charlotte Severne, Neville Harris, Sarah Brown, John Sproat & John Rae
In attendance:	Robert Pigou, David van der Zouwe, Apryll Parata & Glynis Mussen Fiona Clark & Andrew Clark (MPI)
PDU attendees via telephone conference:	Jane Frances, Eliot Linforth-Hall, Murray Beatson, Alex Matheson, Yen-Ting Liu, Matt Chisnall, Joan Ng, Nick Hough, Paul Swallow, Jason Hall, Jerome Wyeth & Isabella Radovanovic
Apologies:	

1. MEETING ADMINISTRATION

Reference #	14/8/2019/01
Commentary:	<p>1.1 Committee Only Time Committee only time was deferred.</p> <p>1.2 Apologies No apologies were received.</p> <p>1.3 Register of Interests The panel reviewed the register of interests dated 7 August 2019. Commercial Information</p> <p>1.4 Ratification of minutes from 16 July 2019 meeting Subject to the alteration below, the IAP approved the minutes from the 16 July 2019 meeting: Commercial Information</p>

1.5 Matters arising from previous minutes

The panel discussed the actions from previous meetings, noting the following updates:

Item No.	Meeting Date & Action	Status Update
22	22/5/2019 NZTA & MoT Status Reports	<p>The panel had a broad discussion on item 22 and concluded removing this item. Whilst not completed the item will be replaced by an ongoing commitment from the PDU to ensure the panel is informed on the progress of roads which are yet to start but that should be under construction; and the committed funding for NZTA that is not yet contracted.</p> <p>The panel encourages Head of PDU to discuss this with the Minister and Under Secretary.</p> <p>CLOSED</p>
24	16/7/2019 Sector Investment Updates PDU provide a report on the average PGF commitment to surge and non-surge regions.	<p>To form part of the monthly PDU reporting</p> <p>CLOSED</p>
25	16/7/2019 PGF Reporting Reports to be provided by PDU if possible on a cross-section of contracts to IAP.	<p>Reports provided to IAP.</p> <p>CLOSED</p>
26	16/7/2019 EDA funding PDU to work with EDNZ to ensure committed EDA funding goes to intended recipients.	<p>The panel discussed the EDA funding summary provided by PDU, noting:</p> <ul style="list-style-type: none"> - some regions do not have a regional EDA; or - a regional EDA does not adequately represent the entire region; or - an organisation like a regional council is central government's main partner in delivering its regional economic development programme. - The action is now closed but the panel noted the outcome is not ideal. <p>One of our legacies would be the successful regional collaboration where the Council is</p>

		a key player, but not the only player, with the whole region being part of the journey.
		CLOSED

2. HEAD OF PDU UPDATE

Reference #	14/8/2019/02
Commentary:	<p>The panel noted the DEV report.</p> <p>Robert Pigou provided the following update:</p> <ul style="list-style-type: none"> • A briefing is going to Ministers requesting further PDU delegations to manage applications that do not meet the PGF criteria. • Commercial Information [REDACTED] • The number of aged contracts in the system continues to trend down and remains a key focus for the PDU. • Further work is being undertaken on contract variations/waivers which are occurring due to milestones not being met. PDU are providing assistant to contracted parties. • Processes at PDU continue to be refined with the appointment of a Chief Operating Officer who has overall operational oversight of the PDU work. This appointment reflects the change in focus to project management and delivery; and client management. • Commercial Information [REDACTED] • A PGF Limited briefing is being provided to the two shareholding Ministers. Intention is to have the company registered and operational by mid-September 2019. <p>The panel discussed relaxing the conditions on contracts versus the potential risks this could expose. The panel agreed that in shaping their advice for the Ministers, the panel would remain consistent and rigorous on loan conditions.</p>

3. PROPOSALS FOR PGF FUNDING

3.1 Sector Investment Papers (David van der Zouwe)

Reference #	14/8/2019/03
Commentary:	Sector Investment papers were unavailable.

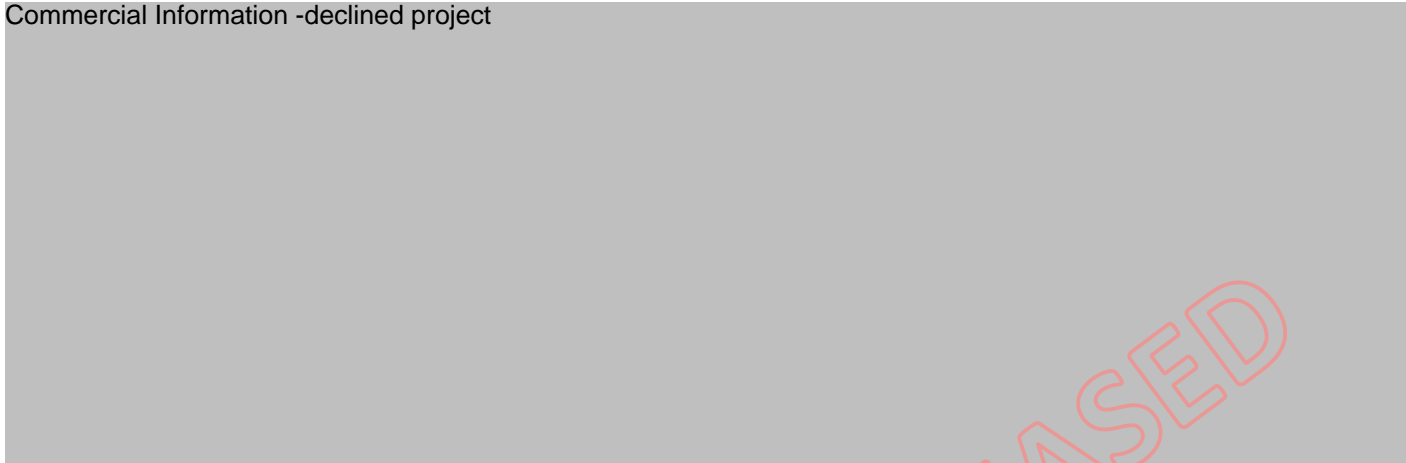
Prejudice to Negotiations

Commercial Information -declined project

Commercial Information -declined project

PROACTIVELY RELEASED

Commercial Information -declined project



Commercial Information



Commercial Information



PROACTIVELY RELEASED

Commercial Information

Commercial Information -declined project

Commercial Information -declined project

3.10 Wood Engineering Technology - Acceleration of Manufacturing Capacity (Eliot Linforth-Hall)

Reference #	14/8/2019/12
Commentary:	<p>The panel recommends the approval of the full amount of the loan sought by the applicant of \$12.1m. As part of this recommendation the panel recommends that:</p> <ul style="list-style-type: none"> • both phases of the project are written within one single contract, subject to the conditions recommended by PDU; and • phase two only be released upon successful operation of phase one to the satisfaction of the PDU. <p>The panel unanimously supports the project and agrees it has the potential to deliver a leading edge transformational wood product and, if this technology proves to be successful, it will offer the opportunity to unlock value in many other remote forests in the regions.</p> <p>The project is also well aligned with key PGF criteria, particularly:</p> <ul style="list-style-type: none"> • increasing FTEs from <small>Commercial Informatio</small> • accelerating this project will have economic, employment and social benefits to the Tairāwhiti community; and • strong alignment with the Tairāwhiti Economic Action Plan and strong regional support.

4.0 SUPPLEMENTARY DOCUMENTS

4.1 PGF Portfolio Analysis (Nerissa Wallace)

Reference #	14/8/2019/13
Commentary:	Papers were noted.

PROACTIVELY RELEASED

5.0 GENERAL BUSINESS

Reference #	14/8/2019/14
Commentary:	No general business was received.

The meeting closed at 3:35pm.

Mr Rodger Finlay
Chairperson

Date

PROACTIVELY RELEASED