



Agenda – Independent Advisory Panel

Date, Time & Location:	Tuesday, 8 May 2018 at 9.30am – 4.30pm at PDU Boardroom, Level 4, Lambton House, 160 Lambton Quay, Wellington			
Panel members:	Rodger Finlay (Chairperson), Sarah Brown, Neville Harris, Rosie Mercer, John Rae, Dr Charlotte Severne, John Sproat & Dr David Wilson			
In attendance:	Ben Dalton (Acting Head of Provincial Development Unit), Robert Pigou (Acting Head of Investment), John Doorbar (Provincial Development Unit Director), AJ Millward (GM Strategy & Governance), Jane Frances (for Item 4), Alex Matheson (for Item 4), Alta Kilsby (Interim Secretariat) & Kate Kushka (Secretariat)			
Apologies:				
AGENDA ITEM	PRESENTING AND/OR ATTENDING	ACTION	DURATION	TIME
1. MEET & GREET			0.30	9:30 - 10:00
1.1. Meet the Provincial Development Unit staff	Panel members & PDU	D		
2. PANEL ONLY TIME			0.30	10:00 – 10:30
2.1. Committee time	Panel members	D		
3. MEETING ADMINISTRATION			0.15	10:30 – 10:45
3.1. Apologies	Rodger Finlay	N		
3.2. Register of Interests <i>Review Register and declare any new interests</i> <i>Papers: Register</i>	Rodger Finlay	I		
3.3. Minutes of the previous meeting & Matters Arising <i>Review and approve draft 10 April 2018</i> <i>Minutes</i> <i>Papers: Draft Minutes</i>	Rodger Finlay	R		
3.4. Identify any other items for discussion under General Business		D		
4. CHAIR / MINISTERIAL / PDU INSIGHTS			0.45	10:45 - 11:30
4.1. Verbal insights & Management Report by Head of PDU	Rodger Finlay Ben Dalton Jane Frances Alex Matheson	D		
4.2. Feedback from RED Ministers' meeting	Rodger Finlay Ben Dalton	D		
4.3. Update on Investment Statement	David Smol	D		
4.4. Discuss and agree process for future advice to Ministers	Robert Pigou	D		
5. STANDING ITEMS			0.60	11:30 – 12:30
5.1. Investments approved by SROs	Ben Dalton	N		
5.2. List of investments approved and announced by Ministers	Ben Dalton	N		

ACTION KEY:

R = RESOLUTION N = NOTE D = DISCUSS C = COMPLETE I = INFORMATION V = JOINING VIRTUALLY

<i>Papers:</i>				
AGENDA ITEM	PRESENTING AND/OR ATTENDING	ACTION	DURATION	TIME
5.3. Risk awareness <i>Template for shaping/discussion</i>	Rodger Finlay	D		
5.4. Provincial engagement update <i>Verbal report back by panel</i>	Rodger Finlay	I		
LUNCH - 12:30 – 1:00				
6. PROJECT / PORTFOLIO FUNDING PROPOSALS			0.30	1:00 – 1:30
6.1. Role of the IAP for large and complex Expressions of Interest <i>Panel discussion – stood over from previous meeting</i>	Ben Dalton Robert Pigou	D		
7. CONFIRMATION / COMMUNICATION OF PROPOSED ADVICE TO MINISTER(S) / CABINET			2.5 hours	1:30 – 4:00
Commercial Information - declined project				
7.2. Northland Rail	David van der Zouwe Mark Patterson	D		
7.3. Three Wharves	David van der Zouwe Mark Patterson	D		
Commercial Information - declined project				
Commercial Information - declined project				
7.6. 28th Māori Battalion museum	Mark Patterson	D		
Commercial Information - declined project				
7.8. Ministry for Primary Industries		D		
8. GENERAL BUSINESS & MEETING REVIEW			0.30	4:00 – 4:30
8.1. Any items for general business & meeting review	Rodger Finlay			
The next RED Ministerial meeting will be held on Monday, 2 July 2018 in Wellington				
The next IAP meeting will be held on Monday, 18 June 2018 at MBIE in Wellington				