

SRO Meeting 12 December 2018

Subject	Minutes of the SRO meeting held at Stout Street, on Wednesday 12 December 2018, 8am – 11am
Senior Regional Officials present:	Karen Adair, Carl Crafar, Ben Dalton (Chairperson), Di Grennell, Te Rau Kupenga, Al Morrison, Kay Read, Helen Wyn
In attendance:	Robert Pigou (Head of Investments), Kate Kuska (Secretariat), Glynis Mussen (Secretariat)
Attendees:	Nick Hough, David Broome, Jason Hall, Eliot Linforth-Hall, Mark Patterson, Alex Matheson, Paul Swallow, Joan Ng, David van der Zouwe, David Caselli
Apologies	Kathy Mansell, Col. Karl Cummins

1. Meeting Administration

Reference #	SRO 12/12/2018/01
Commentary:	<ul style="list-style-type: none"> Ben Dalton chaired the meeting No standing Conflicts of Interests were proactively registered, conflicts with specific proposals are captured within the body of the minutes

2. Investment Proposals

Commercial Information - declined project

2.2 Managed Aquifer Recharge Pilot Testing: Oreti River Catchment (Southland)

Reference #	SRO 12/12/2018/03
Discussion	<ul style="list-style-type: none"> SROs approve funding amount of \$659,425 minus $\frac{Comm}{mm}\%$ co-funding contribution from the applicant. Approved subject to a co-funding contribution of $\frac{C}{mm}\%$ Suggestion to use the Makauri investment proposal as a guide for funding

2.3 Mackenzie District Council Feasibility Study: Determining a pathway toward a sustainable district and destination (Canterbury)

Reference #	SRO 12/12/2018/04
	<p>Approved \$711,548 from the PGF fund towards the project subject to terms set out by the PDU The SROs would like feedback on how this may fit in with the South Island Destination Management Plan (approved November 2018)</p>

2.4 SH1 - Rosebank Industrial Estate Slip Lane (Otago)

Reference #	SRO 12/12/2018/05
	<ul style="list-style-type: none"> Approved \$218,000 from the PGF noting that applicant and NZTA are providing significant co-funding contributions

Commercial Information - declined project

2.6 Port Taranaki Infrastructure Business Case (Top of the South)

Reference #	SRO 12/12/2018/07
	<ul style="list-style-type: none"> Approved PGF funding by way of grant, up to \$252,000 toward the Port Taranaki business case

Commercial Information - declined project

Commercial Information - declined project

Commercial Information - declined project

2.10 Kaipara District Council - Kaipara Kickstart (Growing the Kai in Kaipara) (Northland)

Reference #	SRO 12/12/2018/11
	<ul style="list-style-type: none"> SROs approve up to \$980,000 from the PGF, noting that co-funding has been tested and is not able to be contributed by the applicant SROs note the importance of this project to achieve the broader "Kaipara Kickstart" package Note the expectation that the project should attract meaningful co-investment once it has been delivered

Commercial Information - Withdrawn Proposal

Commercial Information - declined project

2.13	Industry for the future: Manawatu Plastic recycling, Processing and Reuse Industry (Manawatu / Whanganui)
Reference #	SRO 12/12/2018/14
	<ul style="list-style-type: none"> SROs approve funding of \$81,864 Noted the support from TPK for the initiative and its alignment to the PGF criteria in particular benefits to the community through enhanced sustainability of natural assets
2.14	Manawatu-Whanganui Rural Innovation Lab Pilot (RIL) (Manawatu / Whanganui)
Reference #	SRO 12/12/2018/15
	<ul style="list-style-type: none"> Approved PGF funding of \$[redacted] noting that the project has strong regional and industry support and aligns strongly to the PGF criteria
2.15	The Herb Farm & Café Limited: Manufacturing and Capability Expansion (Manawatu / Whanganui)
Reference #	SRO 12/12/2018/16
	<p>Privacy of natural persons [redacted]</p> <ul style="list-style-type: none"> SROs approve \$[redacted] as a loan and agree with the conditions of the loan as set out by the PDU Noted the strong cross-agency support
2.16	Apollo Foods Aseptic Manufacturing (Hawke's Bay)
Reference #	SRO 12/12/2018/17
	<ul style="list-style-type: none"> SROs approve funding of \$[redacted] SROs suggest that guidelines around ownership of IP could be taken from PGP (Primary Growth Partnership) principles
2.17	The Limery, Wairoa - Facility Expansion (Hawke's Bay)
Reference #	SRO 12/12/2018/18
	<ul style="list-style-type: none"> Approved PGF funding of \$355,000 by way of loan Noted the strong support from TPK with emphasis on positive contribution to Maori Development

2.18 Port Access Enhancement Project (Hawke's Bay)	
Reference #	SRO 12/12/2018/19
	<ul style="list-style-type: none"> SROs approve funding of \$200,000 from the PGF subject to provision of additional cost related detail and any RLTP consents Carl Crafar advised he will speak with Napier City Council to test why the current NCC budget does not forecast this expenditure and provide feedback to the SROs
2.19 Business Case Research for Marsden Aged Care Facility (West Coast)	
Reference #	SRO 12/12/2018/20
	<ul style="list-style-type: none"> SROs approve funding of \$40,000 and are very supporting of the objective underpinning this application Agree with all conditions as set out by the PDU
2.20 Nga Ara Tipuna - Waipukurau Pa Site Interpretation (Hawke's Bay)	
Reference #	SRO 12/12/2018/21
	<ul style="list-style-type: none"> SROs approve funding \$104,764 Condition of funding is that the PDU continue to have a line of sight over the governance arrangements of this initiative and to ensure the correct stakeholders have been engaged
2.21 Exploring Central Hawke's Bay's Economic Development Opportunities (Hawke's Bay)	
Reference #	SRO 12/12/2018/22
	<ul style="list-style-type: none"> SROs approve \$250,000 towards the Exploring Central Hawke's Bay Economic Development Opportunities Noted this funding is in line with previously allocated funding for similar initiatives
2.22 Programme Manager- Wairarapa Economic Development Strategy (Wairarapa)	
Reference #	SRO 12/12/2018/23
	<ul style="list-style-type: none"> SROs approve funding request of \$200,000 noting the importance of the condition that the role is focused solely on the Wairarapa area Note that SROs previously agreed the level of \$200,000 per annum was an appropriate amount for each region for this this type of activity
2.23 Far North Te Hiku Water Project (Northland)	
Reference #	SRO 12/12/2018/24
	<ul style="list-style-type: none"> SROs approve \$99,500 PGF grant funding towards the Far North Te Hiku Water Project subject to conditions as set out by PDU
2.24 Architectural Concept plans and cost estimates to enable multiple initiatives to be delivered at the Maoriland Hub in Otaki (Kapiti)	
Reference #	SRO 12/12/2018/25
	<ul style="list-style-type: none"> SROs agree to fund \$15,000 toward The Maoriland Hub subject to due diligence checks being carried out by the PDU Strong cross-agency support received for the project

2.25 Whakaari / White Island Accessibility Project (Feasibility - Stage 1) (Bay of Plenty)	
Reference #	SRO 12/12/2018/26
	<ul style="list-style-type: none"> • SROs agree to fund \$400,000 towards the White Island Visitor Growth Business Case • The SROs recognise this is an important cornerstone to the programme of works in progress to develop and enhance the Eastern Bay of Plenty
2.26 Marlborough Sounds Smart Services Deployment Project	
Reference #	SRO 12/12/2018/27
	<ul style="list-style-type: none"> • SROs approve funding of \$99,000 noting the application is in the priority PGF digital sector

3. General Business

Reference #	SRO 12/12/2018/28
Discussion	<p>Updates</p> <ul style="list-style-type: none"> • Helen Wyn notified the team that she had submitted her resignation as the SRO for Canterbury. The Chair and team thanked her for her longstanding contribution and wished her the very best. <p>Evolution of the fund</p> <ul style="list-style-type: none"> • Free and frank opinions [REDACTED] • Jane Frances discussed that the fund is moving away from regional packages and toward a more sector based approach, with a focus on Tier 2 projects into 2019. Commercial Information [REDACTED] • Discussion around feasibility studies – while the PDU cannot stop applications from being received, the Chair suggested that feasibility studies, given we are entering the second year of the fund, should demonstrate a direct pathway to success and the underlying projects be able to be commenced during the life of the fund. <p>January Strategy Day</p> <ul style="list-style-type: none"> • A half day “Strategy Day” is being organised for January 2019 to allow further discussion around the areas of the SRO delivery model – what is working well and what could be working better.