

SRO Meeting 22 November 2018

Subject	Minutes of the SRO meeting held at PDU, 147 Lambton Quay on Thursday 22 November 2018, 8am – 11am
Senior Regional Officials:	Karen Adair, Carl Crafar, Ben Dalton (Chairperson), Col. Karl Cummins, Di Grennell, Te Rau Kupenga, Kathy Mansell, Al Morrison, Kay Read, Helen Wyn
In attendance:	Robert Pigou (Head of Investments), Kate Kuska (Secretariat)
Attendees:	Nick Hough, Staci Hare, David Broome, Jason Hall, Karyn Stillwell, Michelle Ewington, Susan Collins (MPI), Dan Lees (MPI), Shontelle Bishara (TPK), Tania Anderson (MPI)
Apologies	Marama Edwards

1. Meeting Administration

Reference #	SRO 22/11/2018/01
Commentary:	<ul style="list-style-type: none"> Ben Dalton chaired the meeting No standing Conflicts of Interests were proactively registered, conflicts with specific proposals are captured within the body of the minutes.

2. Investment Proposals

2.1 Nelson Artificial Intelligence Institute (Top of the South)

Reference #	SRO 22/11/2018/02
Discussion	<ul style="list-style-type: none"> SROs approve funding amount \$95,000. Noted that a contribution from <small>Commercial Information</small> should be sought, as a major beneficiary to this piece of work.

2.2 Technical Study for The Whale Trail (TWT), a multi-use cycle & walking trail between Picton & Kaikoura (Top of the South)

Reference #	SRO 22/11/2018/03
Discussion	<ul style="list-style-type: none"> SROs approve funding amount of \$<small>Commercial Inform</small> provided evidence of co-funding is sought and presented to cover building and ongoing maintenance costs. Commencement of this project must begin during the life of the fund. PGF funding not to be used for build and maintenance costs. The proponent should look at the MBIE Great Rides fund noting that funding is only available for projects on sections of trail that are open and hold approved Great Ride status.

2.3 Tairawhiti Economic Action Plan Refresh (Tairawhiti)

Reference #	SRO 22/11/2018/04
	<ul style="list-style-type: none"> Approved PGF funding of \$<small>Commercial Info</small>.

- Approval is in line with previous action plan refresh amounts.

Commercial Information - withdrawn proposal

2.5 Manawatu River Loop at Foxton (Manawatu/Whanganui)

Reference # SRO 22/11/2018/06

- Approved PGF funding of \$100,000 noting its potential benefits around social inclusion and economic productivity.

2.6 Programme Coordinator for Ruapehu Regional Visitor Development Plan (RRVDP) (Ruapehu, Manawatu-Whanganui)

Reference # SRO 22/11/2018/07

- Approved PGF funding of \$^{Commercial Inform} noting that the proponent requested \$^{Commercial Inform}.
- The value of the proposed employment package has not yet been justified and SROs agree with the PDU recommendation to cap funding at \$^{Commercial Inform} per annum for a two year term.

Commercial Information - declined project

2.8 Whanganui/Rangitikei land use optimisation - briefly scope and socialise two pilot project crop families (Whanganui and Rangitikei)

Reference # SRO 22/11/2018/09

- Approved PGF funding of \$35,000
- SROs note the broad support behind the application and agree with the conditions for approval as set out by the PDU.

Commercial Information - declined project

Commercial Information - declined project

Commercial Information - withdrawn proposal

Commercial Information - withdrawn proposal

2.13 Accelerating Aquaculture Development in Whakatohea Rohe Moana (BOP)**Reference #** SRO 22/11/2018/14

- SROs approve funding of \$950,000.
- Fundamental question raised as to whether the Bay of Plenty and Eastern Bay of Plenty should be split into two different regions when adhering to guidelines around policy positions (e.g. Programme Manager support)

2.14 Kiwifruit Labour Coordinator (BOP)**Reference #** SRO 22/11/2018/15

- Approved PGF funding of \$99,000 noting co-funding agreement from MSD over two years.

2.15 Opotiki Harbour Development Plan (BOP)**Reference #** SRO 22/11/2018/16

Privacy of natural persons

- Clarification that this is an engineering study, not a feasibility study.
- SROs approve \$750,000 and acknowledge the catalytic effect this proposal has in order to develop the wider Opotiki Harbour programme of work.

2.16 Whakatane Waterfront and Town Centre Regeneration - Growing our Tourism and Marine Economy (BOP)**Reference #** SRO 22/11/2018/17

- SROs approve funding of \$646,000.
- Noted that this project in its own right may not have been supported, however it has been clearly communicated that this is one of four catalytic projects identified by the region and is supported on that basis.

2.17 Eastern Bay of Plenty - Regional Development Project Implementation (BOP)**Reference #** SRO 22/11/2018/18

- Approved PGF funding of \$237,500 subject to conditions set out by the PDU.
- Noted the distinction between Bay of Plenty and Eastern Bay of Plenty for the purposes of assessing applications.

2.18 Waipoua River Road Upgrade (Northland)

Reference #	SRO 22/11/2018/19
	<ul style="list-style-type: none"> • SROs approve funding up to \$^{Commercial Inform}. • Decision made by SROs to fund beyond what the original application requested and eliminating the need for the proponent to return to the PGF at a later time. Up to \$^{Commercial Inform} will be funded on the condition that no further applications for funding are made, co-funding is sought to make up the balance and the work should be completed by April 2020.
Commercial Information - declined project	
2.20 COIN - Business and community led co-investment network (Southland)	
Reference #	SRO 22/11/2018/21
	<ul style="list-style-type: none"> • SROs approve funding initially up to \$250,000 for Year 1, with the condition that funding conditions are reassessed and revisited by the PDU after this time to ensure that success can be adequately tracked.
2.21 South Island Destination Management Plan (South Island)	
Reference #	SRO 22/11/2018/22
	<ul style="list-style-type: none"> • SROs approve \$250,000. • Noted that the original request from the proponent was \$^{Commercial Inform} and a recommendation from PDU was subsequently made to approve \$^{Commercial Inform}. The SROs have granted \$250,000 on the basis that this is in line with previous funding grants for similar activities.
Commercial Information - declined project	
Prejudice to Negotiations	
2.24 Developing Projects ANT express (Northland)	
Reference #	SRO 22/11/2018/25
	<p>Privacy of natural persons</p> <p>_____</p> <ul style="list-style-type: none"> • SROs agree to fund \$250,000 (increased from the \$^{Comm} requested) recognising that the anticipated work will likely exceed \$^{Comm}. Amount of funding increased to \$250,000 to be administered through a staged contract. • SROs approve funding of \$250,000 on the following conditions; <ul style="list-style-type: none"> • MPI remain actively involved with the Manuka Oil and BioTech Lab business cases to ensure the right capability is involved.

- The PDU to stipulate a timeframe by which the applicant should return results of business cases and feasibility study.

Commercial Information - declined project

3. General Business

Reference # SRO 22/11/2018/27

Discussion *Progress Update delivered on the SRO Delivery Model*

Communications

- Karen Stillwell joined the SRO meeting to give an update on the Unit's communications programme. A standalone PGF website is now running, as is a Facebook page. Information is proactively released to the website.
- Karen reminded the SROs that she and her team are available to assist with media enquiries and key messaging requirements.

Reporting and monitoring

- Reporting is produced monthly – regional dashboards will continue to be sent to SROs and uploaded on to Boardbooks. There is a renewed reporting drive with a current focus on contract reporting and developing internal reporting.
- We invite SROs to think about what type of reporting may be useful to support their activities. Kay Read suggested that a dump of projects from the region which can be filtered by sector, tier, funding level etc. should be available as a key information document.
- Information about resourcing movements within the regions teams would also be useful.

A half day "Strategy Day" will be organised, likely in January 2019 to continue to communicate about, and improve on the SRO delivery model.