

<b>Subject</b>	Minutes of the SRO meeting held at MBIE offices, Wellington on Thursday 28 November 2019, 9:00am-12:00pm
<b>Senior Regional Officials Present</b>	Ben Dalton (Chairperson), Al Morrison, Di Grennell, Kathy Mansell, Karen Adair & Bryan Wilson
<b>In attendance:</b>	David van der Zouwe, Glynis Mussen (Secretariat) & Sandra Parkinson-Lowe
<b>PDU Attendees:</b>	Jo Littin, Stephen Ruddell, Amy McElroy, Rani Morunga, Michelle Paki, Terry Curran, Catriona Gill, Rose Stainer, Carol Ngawati, Ben Pringle, Andrew McNaught, Jason Hall, Mike Neilson, Nick Hough, Alison Thom & Yen-Ting Liu
<b>Apologies</b>	Karl Cummins, Kay Read & Apryll Parata

## 1. Meeting Administration

Reference #	SRO 28/11/2019/01
Discussion:	<p><b>1.1 Introduction</b></p> <p>Ben welcomed all meeting participants.</p> <p><b>1.2 Apologies</b></p> <p>Karl Cummins, Kay Read and Apryll Parata submitted their apologies.</p> <p><b>1.3 Conflicts of interest</b></p> <p>No standing conflicts of interests were registered.</p> <p><b>1.4 Ratification of minutes from 31 October 2019 SRO meeting</b></p> <p>The SROs approved the minutes from the 31 October 2019 meeting.</p> <p><b>1.5 SRO Action Register</b></p> <p>The Action Register was discussed and actions noted within the register.</p>

## 2. Investment Proposals

### Te Ara Mahi (TAM) and He Poutama Rangatahi (HPR) proposals under \$1 million for SRO decision

#### 2.1 [REDACTED] Commercial Information - declined project

Reference #	Commercial Information - declined project
Discussion	<ul style="list-style-type: none"> <li>[REDACTED] Commercial Information - declined project</li> </ul>

<b>2.2</b> Commercial Information - prejudice to negotiations	
Reference #	Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>Commercial Information - prejudice to negotiations</li> <li>Commercial Information - prejudice to negotiations</li> <li>Commercial Information - prejudice to negotiations</li> </ul>
<b>2.3</b> Commercial Information - deferred project	
Reference#	SRO 28/11/2019/04
Discussion	<ul style="list-style-type: none"> <li>Project was deferred until the December 2019 meeting.</li> </ul>
<b>2.4</b> Commercial Information - prejudice to negotiations	
Reference#	Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>Commercial Information - prejudice to negotiations</li> <li>Commercial Information - prejudice to negotiations</li> </ul>
<b>2.5 Wairoa Digital Employment Programme (TAM), Hawkes Bay (Rani Morunga)</b>	
Reference#	SRO 28/11/2019/06
Discussion	<ul style="list-style-type: none"> <li>SROs were very supportive of the Wairoa Digital Employment Programme and had a robust discussion about the costs of the projects.</li> <li>SROs approved up to \$960,000 Te Ara Mahi PGF funding for the Wairoa Digital Employment Programme.</li> <li>SROs also recommended that the PDU work with the applicant to look at where efficiencies can be made to enable the successful delivery of this project within the proposed amount but not at the expense of the number of participants.</li> </ul>
<b>2.6</b> Commercial Information - deferred project	
Reference#	SRO 28/11/2019/07
Discussion	<ul style="list-style-type: none"> <li>Project was deferred until the December 2019 meeting.</li> </ul>
<b>2.7 Waikato Tainui/BCITO Workstart Program (TAM), Waikato (Michelle Paki)</b>	
Reference#	SRO 28/11/2019/08
Discussion	<ul style="list-style-type: none"> <li>SROs approved a grant of \$393,500 from the Te Ara Mahi portion of the PGF towards the Waikato Tainui/BCITO Workstart Program subject to the completion of due diligence.</li> <li>SROs note that the target group is Waikato-Tainui Rangatahi, and approved with the proviso that other Rangatahi are not excluded.</li> </ul>

<b>2.8</b> [Redacted] Commercial Information - prejudice to negotiations [Redacted]	
Reference#	Commercial Information - prejudice to neg [Redacted]
Discussion	<ul style="list-style-type: none"> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> </ul>
<b>2.9</b> [Redacted] Commercial Information - prejudice to negotiations [Redacted]	
Reference#	Commercial Information - prejudice to neg [Redacted]
Discussion	<ul style="list-style-type: none"> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> </ul>
<b>Te Ara Mahi (TAM) and He Poutama Rangatahi (HPR) proposals over \$1million for SRO consideration and recommendation to RED Ministers</b>	
<b>2.10</b> [Redacted] Commercial Information - prejudice to negotiations [Redacted]	
Reference#	Commercial Information - prejudice to neg [Redacted]
Discussion	<ul style="list-style-type: none"> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> </ul>
<b>2.11</b> [Redacted] Commercial Information - prejudice to negotiations [Redacted]	
Reference#	Commercial Information - prejudice to neg [Redacted]
Discussion	<ul style="list-style-type: none"> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> <li>• [Redacted] Commercial Information - prejudice to negotiations [Redacted]</li> </ul>
<b>2.12</b> [Redacted] Commercial Information - deferred project [Redacted]	
Reference#	SRO 28/11/2019/13
Discussion	<ul style="list-style-type: none"> <li>• The project was deferred until the December 2019 meeting.</li> </ul>

PROACTIVELY RELEASED

<b>2.13</b> [REDACTED] Commercial Information - prejudice to negotiations	
Reference#	Commercial Information - prejudice to neg [REDACTED]
Discussion	<ul style="list-style-type: none"> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> </ul>
<b>2.14</b> [REDACTED] Commercial Information - prejudice to negotiations	
Reference#	Commercial Information - prejudice to neg [REDACTED]
Discussion	<ul style="list-style-type: none"> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> </ul>
<b>2.15</b> [REDACTED] Commercial Information - prejudice to negotiations	
Reference#	Commercial Information - prejudice to neg [REDACTED]
Discussion	<ul style="list-style-type: none"> <li>• Commercial Information - prejudice to negotiations .</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> </ul>
<b>2.16</b> [REDACTED] Commercial Information - deferred project	
Reference#	SRO 28/11/2019/17
Discussion	<ul style="list-style-type: none"> <li>• The project was deferred until the December 2019 meeting.</li> </ul>
<b>2.17</b> [REDACTED] Commercial Information - prejudice to negotiations	
Reference#	Commercial Information - prejudice to neg [REDACTED]
Discussion	<ul style="list-style-type: none"> <li>• [REDACTED] Commercial Information - prejudice to negotiations</li> </ul>

PROACTIVELY RELEASED

**SRO Investment Proposals**

**2.18** [Redacted] Commercial Information - prejudice to negotiations

Reference#	Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> </ul>

**2.19 Paetawa Station Development, Manawatū-Whanganui/Horowhenua (Nick Hough/Mike Neilson/Alison Thom/Michelle Paki/Catriona Gill)**

Reference #	SRO 28/11/2019/20
Discussion	<ul style="list-style-type: none"> <li>SROs approved Whenua Māori grant funding of \$457,477 from the PGF towards the Paetawa Station Development Project subject to PDU conditions as per the coversheet and confirmation from the applicant that the [Redacted] Commercial Information .</li> <li>The project aligns with the Whenua Māori principles and supports the Whenua Māori funding goal to increase productivity of Māori land and to support businesses that create opportunities for Māori to be employed on their own whenua.</li> </ul>

**2.20** [Redacted] Commercial Information - prejudice to negotiations

Reference #	Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> </ul>

**2.21** [Redacted] Commercial Information - prejudice to negotiations

Reference #	Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted]</li> <li>[Redacted]</li> <li>[Redacted]</li> <li>[Redacted]</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> </ul>

PROACTIVELY RELEASED

<b>2.22 Mangamaire Ara Ki Mua, Hawkes Bay (Alison Thom/Yen-Ting Liu)</b>	
Reference #	SRO 28/11/2019/23
Discussion	<ul style="list-style-type: none"> <li>SROs approved a \$535,000 grant from the Whenua Māori PGF fund towards the Mangamaire Ara Ki Mua project subject to PDU conditions as per the coversheet.</li> <li>The project strongly aligns with the key purposes of the Whenua Māori allocation and is well supported at a regional level.</li> </ul>
<b>2.23 Commercial Information - prejudice to negotiations</b>	
Reference #	Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>Commercial Information - prejudice to negotiations</li> <li>Commercial Information - prejudice to negotiations</li> </ul>
<b>2.24 Briefing Memorandum on Regional Digital Hubs (Alison Thom)</b>	
Reference #	SRO 28/11/2019/25
Discussion	<ul style="list-style-type: none"> <li>Alison Thom provided the SROs with an outline of the Regional Data Hubs covering briefing confirming: <ul style="list-style-type: none"> <li>four of the six proposals were discussed and noted at the SRO 31 October 2019 meeting;</li> <li>an evaluation process has now been implemented to ensure alignment with the Cabinet Digital Connectivity Principles; and</li> </ul> </li> <li>all six proposals are now included in this agenda for SRO consideration and approval.</li> </ul>
<b>2.25 Buller District Regional Digital Hub (Alison Thom/Mike Neilson/Catriona Gill)</b>	
Reference #	SRO 28/11/2019/26
Discussion	<ul style="list-style-type: none"> <li>SROs approved \$400,000 grant PGF funding for the Buller District Regional Digital Hub subject to PDU funding conditions as per coversheet.</li> <li>The hub is aligned with the Regional Digital Hubs funding criteria.</li> </ul>
<b>2.26 Regional Digital Hub in Wairoa, Hawkes Bay (Alison Thom/Mike Neilson)</b>	
Reference #	SRO 28/11/2019/27
Discussion	<ul style="list-style-type: none"> <li>SROs approved \$400,000 grant PGF funding for the Wairoa Regional Digital Hub subject to PDU funding conditions as per coversheet.</li> <li>The hub is aligned with the Regional Digital Hubs funding criteria.</li> </ul>

<b>2.27 Grey District Regional Digital Hub and the Outreach Hub, West Coast (Alison Thom/Mike Neilson)</b>	
Reference #	SRO 28/11/2019/28
Discussion	<ul style="list-style-type: none"> <li>SROs approved \$800,000 grant PGF funding for two regional data hubs – one located in Greymouth and one located in the southern West Coast, subject to PDU funding conditions as per coversheet.</li> <li>The hub is aligned with the Regional Digital Hubs funding criteria.</li> </ul>
<b>2.28 Opotiki Regional Digital Hub, Bay of Plenty (Alison Thom/Mike Neilson)</b>	
Reference #	SRO 28/11/2019/29
Discussion	<ul style="list-style-type: none"> <li>SROs approved \$400,000 PGF funding for the Opotiki Regional Digital Hub subject to PDU funding conditions as per coversheet.</li> <li>The hub is aligned with the Regional Digital Hubs funding criteria.</li> </ul>
<b>2.29 [Redacted] Commercial Information - prejudice to negotiations</b>	
Reference #	[Redacted] Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> </ul>
<b>2.30 [Redacted] Commercial Information - prejudice to negotiations</b>	
Reference #	[Redacted] Commercial Information - prejudice to neg
Discussion	<ul style="list-style-type: none"> <li>[Redacted] Commercial Information - prejudice to negotiations</li> <li>[Redacted] Commercial Information - prejudice to negotiations</li> </ul>

### 3. Items for discussion

<b>3.1 [Redacted] Commercial Information</b>	
Reference #	SRO 28/11/2019/32
Discussion	<ul style="list-style-type: none"> <li>Updated was deferred.</li> </ul>
<b>3.2 Regional Data Hubs decision making process update (Alison Thom)</b>	
Reference #	SRO 28/11/2019/33
Discussion	<ul style="list-style-type: none"> <li>Covered under item 2.24 above.</li> </ul>

<b>3.3</b> [Redacted] Commercial Information	
Reference #	SRO 28/11/2019/34
Discussion	<ul style="list-style-type: none"> <li>Discussion was deferred as Apryll Parata was an apology.</li> </ul>

#### 4. Noting and Discussion Papers

<b>4.1 PGF Portfolio Analysis (Ben Dalton)</b>	
Reference #	SRO 28/11/2019/35
	<ul style="list-style-type: none"> <li>Papers were tabled as noted.</li> </ul>

#### 5. General Business

<b>5.1 Any items for general business &amp; meeting review (Ben Dalton)</b>	
Reference #	SRO 28/11/2019/36
Discussion	<ul style="list-style-type: none"> <li>[Redacted] Commercial Information</li> <li>[Redacted]</li> <li>[Redacted]</li> <li>[Redacted]</li> <li>[Redacted] Commercial Information</li> <li>[Redacted]</li> </ul>

Meeting closed at 12:00pm