



Renovation of Marae Expression of Interest

About this form

The purpose of this form is for potential proposals for the Renovation of Marae to be submitted to the Provincial Growth Fund (PGF) for review.

The Provincial Development Unit (PDU) is working closely with Te Puni Kōkiri (TPK) on this programme. Your regional TPK lead will be able to assist you in the development of your proposal.

All potential projects will be assessed against the following PGF COVID-19 response criteria:

- Immediate job creation;
- Timeframe for construction activity;
- Degree of visibility to the community.

Proposals are expected to create employment for vulnerable groups that are most likely to suffer job losses due to COVID-19. This may include Māori and Pasifika workers, but this group will be determined in each region.

In order to qualify for funding, marae must meet the following criteria:

- Be in a PGF eligible region *and*
- Be on land gazetted for the purpose of a marae *and*
- Be submitted by trustees of the Māori reservation or another legal entity (that has been approved by the trustees of the Māori Reservation to apply for PGF funding on their behalf)

Exclusions

- Kura or Wānanga Marae, or any other institutionally supported marae such as universities, polytechnics etc.
- New builds.

Exceptions

- Exceptions to the eligibility criteria may be collectively considered on a case by case basis.

Please email your completed form to PGF@mbie.govt.nz.

By submitting your form, you are agreeing to the terms and conditions of applying for PGF investment which can be found in Appendix 1.

Section 1: Key Applicant Information

1. Proposal Title:

2. Please provide a very brief description of the project/activity:

As part of an overall marae development plan this application covers renovation and refurbishment work that, once completed will assist the marae to improve their preparedness for the future and to be able to continue expressing tino rangatiratanga, manaakitanga and kaitiakitanga.

3. Please provide the details of the applicant organisation/entity for which funding is being requested:

Applicant Legal Name:	Ngāti Parewahawaha Marae
Entity Type:	Registered Charitable Trust
Registered Offices / Place of Business:	Domain Road, Bulls 4863
Identifying Number:	CC46674

4. Please provide the contact details for a person as a key point of contact):

Contact Name and Role:	Clifford Brown		
Email Address:	Commercial Information	Telephone:	Commercial Information

5. Please describe the principal role or activity of the applicant organisation.

Kia hāpai ake ngā whānau o Ngāti Parewahawaha. Assisting our whānau to grow and prosper.

6. This project will be based in the region of:

7. Have you previously discussed this project with a part of the Government? Yes: No:

If yes, please list which part of the Government, and the nature of those discussions.

Te Puni Kōkiri - to understand of purpose of the refurbishment funding initiative and to review criteria attaching thereto with a view to submitting an application for consideration.

8. Have you previously received Government funding for this Project? Yes: No:

If yes, please list which part of the Government, and the nature of those discussions.

9. Please set out the proposed sources of funding for the Project:

Source of Funding: <i>[please indicate where all other funding is sourced from, noting who the funder is]</i>	\$ (excl GST)	Status / Commentary <i>[i.e. received / confirmed / in principle]</i>
PGF investment (via an application)	\$ <small>Commercial Information</small>	
<i>[please specify all other sources of funding, including prior Govt. funding]</i>	\$	
Total:	\$ <small>Commercial Information</small>	

10. Please provide financial material e.g. where possible, two years of the entity's accounts. If you are applying on behalf of a cluster of assets not owned by the applicant entity, the PDU will require confirmation and evidence that the responsible entity for the asset(s) are solvent, i.e. a financial summary.

Section 2: Project Overview

If the project is for a cluster of marae, the below table must be filled out for **each** marae. Please copy and paste each table into this document.

Name of Marae	Ngāti Parewahawaha Marae
Consent form attached	Yes
Location of Marae	Domain Road, Bulls The marae is located within the Bulls town boundary.
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Iwi: Ngāti Raukawa ki te Tonga Hapū: Ngāti Parewahawaha
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> Parewahawaha Marae is used for regular hapū and whānau hui as well as traditional activities such as worship, celebrations [weddings/birthdays/anniversaries] and tangihanga. Marae facilities are also made available to, and are utilized by, the local community as well as local and surrounding schools and organisations. Onsite is an active kohnaga reo and kaumātua and papakāinga housing is adjacent to the marae. Details of the marae layout are illustrated in the site plan which forms part of the supporting documents accompanying this application. The marae is not currently used as a civil defence centre however it is intended to meet with the Rangitikei District Council once refurbishment works are complete to initiate discussions in that regard.
Section B – Construction Activity	
Describe renovation work proposed	<ul style="list-style-type: none"> Refer 'Parewahawaha Marae Work Programme' attached.
What date can work commence on site?	Marae is ready to commence work within <small>Commercial Information</small> of funding being approved and in consultation with the Te Reureu cluster Project Manager.
Proposed completion date?	The proposed work is part of the Te Reureu cluster overall work programme which is estimated to take <small>Commercial Information</small> to fully complete subject to weather. For work at Parewahawaha Marae it is estimated that the work there will take approx. <small>Commercial Information</small> to complete.
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	None of the proposed works require consents.

Section C – Immediate Job Creation			
<i>[Note that all costs need to be evidenced by quotes.]</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>[Describe the piece of work that needs to be complete i.e. Labour to Paint Roof of Kitchen]</i>	<i>[Number of people anticipated to be employed]</i>	<i>[Cost (excl. GST)]</i>	<i>[When will the activity commence, how long will it take]</i>
Project Management	Commercial FTE	\$ Commercial Info	Parewahawaha 'share' of Cluster project management cost.
Site Manager	Commercial FTE	\$ Commercial In	
Roofing - replacement of roof on Whare Tupuna [\$ Commercial Info], wharekai [\$ Commercial Info] and kōhanga reo disabled entrance way [\$ Commercial Info]	Commercial FTE	\$ Commercial Inform	[see below]
Recladding of wharekai end walls	Commercial FTE	\$ Commercial Inform	<p><i>Mahi as described is anticipated to take approximately Commercial Inform to complete [weather dependent]. Start date of the work will be set in consultation with the Project manager who will coordinate the work streams across the Commercial Inform marae in the Te Reureu Cluster.</i></p>
Ablution Block – upgrade of showers and replacement of carpet	Commercial FTE	\$ Commercial Inform	
General R&M – replacement of mattress room window [\$ Commercial Inform], purpose built weatherproof mains box [\$ Commercial Info].	Commercial FTE	\$ Commercial Informat	
Painting of kaumātua flats	Commercial FTE	\$ Commercial Info	
Electrical upgrade o/a heat pump installation	Commercial FTE [registered electrician]	\$ Commercial In	
Equipment upgrades – purchase of replacement chiller [\$ Commercial Info] and heat pump for kōhanga reo [\$ Commercial Info]	Commercial FTE [registered electrician]	\$ Commercial Inform	
Project admin – skip bin, rubbish removal		\$ Commercial In	

11. How will you prioritise the employment of local people, and those affected by COVID-19 job losses?

Parewahawaha Marae is working in partnership with Te Puni Kōkiri, the Ministry of Social Development, Ministry for Business Innovation and Employment to prioritise the employment of locals, and those affected by COVID-19. A workforce development team has been established and planning commenced to support the workforce development and training for this cluster of Marae. This will enable movement at pace by relevant agencies to secure sustain employment and provide access to appropriate support services.

12. How is the project going to be managed?

This project is part of a wider marae cluster [the Te Reureu Cluster] approach. Overall oversight of the projected mahi across the seven [7] participating marae will be undertaken by Te Reureu Kotahitanga Ltd [TRK]. TRK will provide project management to ensure work streams across all marae is coordinated and progressing in a smooth, efficient and timely manner. Each marae will be represented by a site manager who will liaise with the project manager to coordinate activities on their specific marae and to raise any issues, potential and real, as/if they arise. The marae site manager will also coordinate and deploy the marae workforce members under the guidance and direction of the project manager. In addition, the marae site manager will provide regular reporting to the marae trustees.

The key contact within TRK will be Graeme Everton as Project Manager while site manager for Parewahawaha will be Privacy of natural persons Chair.

Wherever possible/practicable, local contractors will be utilised particularly in relation to specialised mahi to ensure all compliance regulations and requirements are adhered to and in alignment with written quotes provided.

13. Is there any other information which would be useful background or context at this stage?

[Provide additional information which may be of use to us at this stage, noting there will be more detail required during the assessment phase.]



Renovation of Marae programme consent form

Proposal Title	Reureu Kotahitanga Ltd Cluster
Name of Entity applying to the PGF	Te Kotahitanga o Te Reureu
Name of Marae	Ngāti Parewahawaha Memorial Meeting House
Maori Reservation Status	The Māori freehold land known as Ōhinepuhiawe 141C1 Blk XI, Rangitoto SD, area 8094 Square metres was set aside as a reservation for the purpose of a marae and for the use by the descendants of Ngāti Parewahawaha. (NZ Gazette 48/1711 on 18 August 1949)
Marae Trustees (and their roles)	Chair: Miriama Kereama and <small>Privacy of natural persons</small> Treasurer: <small>Privacy of natural persons</small> Secretary: <small>Privacy of natural persons</small> Other trustees: Moroni Brown, <small>Privacy of natural persons</small> Privacy of natural persons <small>Privacy of natural persons</small>
Marae Committee (if different to Trustees)	If Management Committee in place Chair: <small>Privacy of natural persons</small> Treasurer: <small>Privacy of natural persons</small> Secretary: <small>Privacy of natural persons</small> Other committee members: Nil
Marae nominated contact person:	Clifford Brown <small>Privacy of natural persons</small> <small>Privacy of natural persons</small>
This person has been nominated by the Marae Trust as the primary contact for the Provincial Growth Fund (PGF) Marae Renovation project, and will engage and interact with Government officials and the entity applying on the marae's behalf. <small>Privacy of natural persons</small>	
Contact Person	Clifford Brown
Contact mobile number	<small>Privacy of natural persons</small>
Contact email address	<small>Privacy of natural persons</small>

We, Miriama Privacy of natural persons Kereama and Moroni Privacy of natur Brown

Responsible Trustees of Ngāti Parewahawaha Memorial Meeting House Trustee Committee

10 Domain road, Bulls, have the authority to act on behalf of our Marae Trust for Ngāti Parewahawaha Marae to apply for funding through the PGF for Marae renovation works.

We consent to Te Kotahitanga o Te Reureu to apply on our behalf for funding through the PGF for Marae renovation works, and acknowledge Te Kotahitanga o Te Reureu will be responsible for the project management and delivery of the project.

PRIVACY ACT 1993

The personal information you provide as part of this Consent Form will be used only for the purposes of the PGF Marae Renovation project, including internal reporting and monitoring.

Your information may be stored in cloud storage and accessed by the Ministry of Business, Innovation and Employment ("MBIE"), The Provincial Development Unit ("PDU"), and Te Puni Kōkiri ("TPK") in order to process your application.

You have the right to request access to your personal information, and to have your personal information corrected.

We understand that by signing this Consent Form we agree;

1. to the renovation works outlined on the "Marae renovation works programme" attached;
2. for the nominated contact person named above to act on our behalf and to liaise directly with the named Project Manager to complete the renovation works;
3. for the entity named above to apply for PGF funding on our behalf, for the Marae renovation works programme attached;
4. for the named programme manager to work closely with our contact person to access our land/buildings for the renovation works to take place.

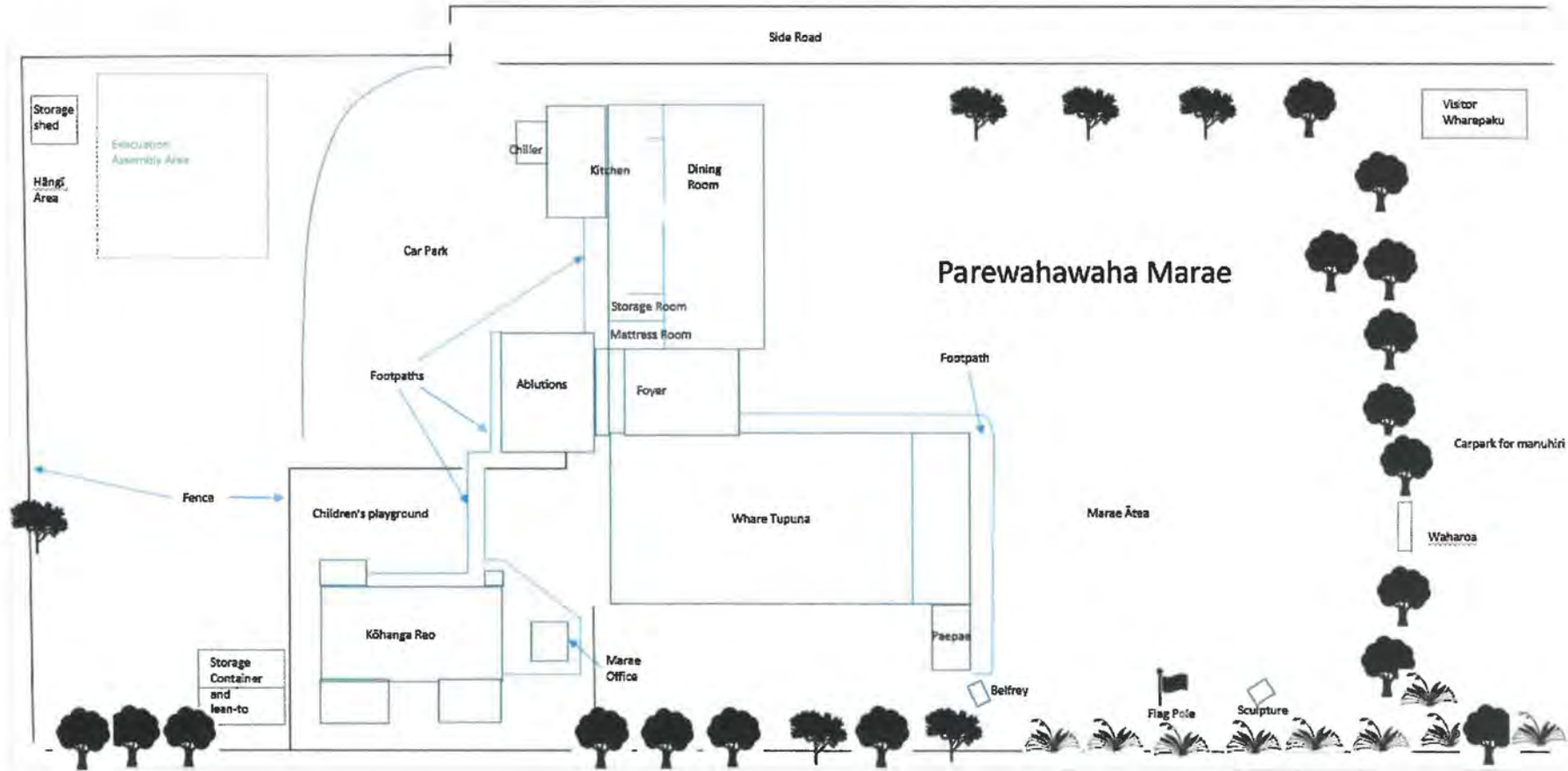
Signature: Privacy of natural persons Trustee one: Maroni Taylor Brown (printed name)

Date: 25-6-2020

Signature: Privacy of natural persons Trustee two: Miriana Ponema Kerema (printed name)



Date: 25 June, 2020.




Parewahawaha Marae Layout






Te Reureu Cluster [Parewahawaha] - Project Costs

Project Manager	\$ Commercial Information
Site Manager	\$ Commercial Information
Whare Tupuna Roofing	\$ Commercial Information
Wharekai Roofing	\$ Commercial Information
Recladding	\$ Commercial Information
Kitchen Chiller	\$ Commercial Information
Ablution Block	\$ Commercial Information
Mattress Room	\$ Commercial Information
Heat Pump	\$ Commercial Information
Kohanga Reo R&M	\$ Commercial Information
Mains Box	\$ Commercial Information
Kaumātua Flats R&M	\$ Commercial Information
Admin/Miscellaneous	\$ Commercial Information
Electrical Upgrades	\$ Commercial Information
	<hr/>
Contingency @ <small>Commercial Information</small> %	\$ Commercial Information
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Work	Comment	Recommendation	Development Plan Prioritisation and Timeframe	Indicative Pricing exclusive of GST (Ref full quotation document)
<p>Whare Tupuna roof replacement</p>	<p>The roof was painted in March 2017. The roof was re-nailed and where necessary roofing screws utilised.</p> <p>Material: Short run corrugated iron.</p> <p>Several sheets of iron were replaced when the roof was repainted.</p>  	<p>While the roof is still serviceable it has now reached end of life (been in place for more than 50 years).</p> <ul style="list-style-type: none"> • Long run corrugated iron replacement recommended (commercial grade). • Replace spouting and flashings where necessary. • Consider insulating the ceiling cavity when the roof is replaced. 	<p>This work is a priority for the marae to preserve the whare tupuna and our many taonga.</p> <p>There are no current leaks however the roof is at its end of its useful life.</p>	<p>\$ <small>Commercial Information</small></p>


				
<p>Kitchen roof and rear porch roof replacement</p>	<p>The kitchen roof and rear porch was repainted in March 2017. The roof was re-nailed and where necessary roofing screws utilised.</p> <p>Material: Short run corrugated iron.</p>  	<p>While the roof is in disrepair and in need of replacement.</p> <ul style="list-style-type: none"> • Long run corrugated iron replacement recommended (commercial grade). • Replace spouting where necessary. • Consider insulating the ceiling cavity when the roof is replaced. 	<p>At present the roof is not leaking however the photographs clearly show the state of disrepair.</p> <p>Medium to high priority.</p>	<p>Commercial Information</p>



				
<p>Recladding of end wall of dining room/kitchen Replace kitchen window</p>	<p>The end wall of the dining room and kitchen is in need of replacement. Several boards have rotted and the window frames are in a similar state. Running repairs have been made as temporary measures only.</p> <p>Material: Currently painted weatherboard.</p> <p>Window frames are timber. They also have rot and need replacement.</p>  	<p>The end wall of the dining room and kitchen are in need of recladding and replacement.</p> <ul style="list-style-type: none"> • Re-clad wall in weatherboard or similar material. • Carry this work around to include the rear of the kitchen which is currently clad in iron. • Replacement windows (aluminium joinery. recommended) • Replace the two doors which access the lower kitchen area. • Insulate walls • Paint cladding (white) 	<p>This work is a priority to preserve the building and prevent further damage.</p>	<p>Commercial Information</p>








				
<p>Kitchen chiller</p>	<p>The walk –in chiller is located at the rear of the kitchen and extends off the building into the carpark. The chiller is more than 30 years old and has reached end of life.</p>  	<p>While the chiller is still serviceable there are ongoing issues with the refrigeration unit leaking. The floor is no longer sealed and is damaged. The exterior also has damage.</p> <ul style="list-style-type: none"> • Replacement walk in chiller recommended 	<p>Not essential but highly desirable to our ongoing development.</p>	<p>\$ Commercial information</p>

				
<p>Showers</p>	<p>Refurbishment of men’s and women’s showers. The men’s and women’s showers each use a common stainless steel tray. The showers have been in place since the 1980’s. In more recent times the central drain in the shower trays have fractured at the seam and water is leaking into the foyer. Base boards in shower cubicles require replacement.</p> <p>As an interim measure the middle shower cubicle in each ablution block has been decommissioned and sealant used to seal the leak.</p> 	<p>The shower tray drains require welding and reinforcing. In order to complete this work safely the showers will need to be partially dismantled.</p> <ul style="list-style-type: none"> • Refurbish showers • Have showers trays welded and repaired • Replace shower heads • Consider replacing carpet in foyer as this has been stained by water seepage from the ablutions. 	<p>This work needs to be done as a priority. It impacts on the use of the Marae and has health and safety implications.</p>	<p>Commercial Information</p>

				
<p>Mattress Room Window</p>	<p>This is currently a louver window which is permanently open. While the original concept for this feature was to provide air circulation we have found that moisture is getting in and</p>	<ul style="list-style-type: none"> • Recommend replacement of window. 	<p>Not essential but contributes to our health and safety.</p>	<p><small>Commercial Information</small></p>

	<p>damaging the mattresses. At times in the past we have also experienced vermin issues.</p> 			
<p>Heat Pump for the Kohanga Reo building</p>	<p>The Kohanga Reo building has no permanent heating.</p> <p>The remainder of the Marae complex has heat pumps installed. These have been in place for a number of years and are working very well.</p>	<ul style="list-style-type: none"> • Recommend that we install a heat pump to allow full utilisation of this building. 	<p>Independent heating solution required for health and safety.</p>	<p>\$ Commercial information</p>
<p>Kohanga Reo Disabled Entrance Way</p>	<p>The roof and side walls of the disabled entrance to the Kohanga Reo is in disrepair and in need of replacement.</p> <p>It is currently covered in clearlite which has fractured with age.</p> 	<ul style="list-style-type: none"> • Replace roof with colour steel. • Reclad side walls in fibrelite or similar product. 	<p>Required as a priority to protect the building and support whānau using the complex.</p>	<p>\$ Commercial information</p>

				
<p>Replacement of Kohanga Reo submain box adjacent to carpark.</p>	<p>The submain electrical box is made of plastic and over the years has begun to deteriorate. The Perspex window is broken and the locking mechanism for the door does not work. It is becoming a health and safety issue.</p>  	<ul style="list-style-type: none"> • Replace submain surround. • Specialist work. 	<p>High priority</p>	<p>§ Commercial Information</p> <p>Additional allowance for electrical upgrades if required</p> <p>§ Commercial Information</p>

<p>Paining of Kaumātua Flats exterior</p>	<p>Parewahawaha Marae has six Kaumātua flats which are adjacent to the marae. The flats are in good order.</p> <p>The flats have not been painted for many years and are needing a refresh. The exterior walls are clad in fibrelite board with little damage.</p>  	<ul style="list-style-type: none"> • Repaint exterior of Kaumātua Flats 	<p>Desirable work to be done to ensure the upkeep of Kaumātua accommodation.</p>	<p>Commercial Information</p>
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By completing the details below, the applicant makes the following declarations about its EOI for PGF funding for the project ("EOI"):

- ✓ I have read, understand and agree to the Terms and Conditions of applying for PGF investment which are attached as Appendix 1;
- ✓ The statements in the EOI are true and the information provided is complete and correct, and there have been no misleading statements or omissions of any relevant facts nor any misrepresentations made;
- ✓ I have secured all appropriate authorisations to submit the EOI, to make the statements and to provide the information in the EOI;
- ✓ I have obtained the permission of each member of the Project Team to provide the information contained in this EOI and those individuals are aware of, and agree to, the Terms and Conditions of applying for PGF investment which are attached as Appendix 1;
- ✓ I consent to this EOI being publically released if funding is approved. I have identified the commercially sensitive and personal information.
- ✓ The applicant warrants that it has no actual, potential or perceived conflict of interest (except any already declared in the EOI) in submitting the EOI, or entering into a contract to carry out the project. Where a conflict of interest arises during the EOI or assessment process, the applicant will report it immediately to the PDU by emailing PGF@mbie.govt.nz; and
- ✓ I understand that the falsification of information, supplying misleading information, or the suppression of material information in this EOI, may result in the EOI being eliminated from the assessment process and may be grounds for termination of any contract awarded as a result of this EOI process.
- ✓ The applicant consents to the PGF undertaking due diligence including any third party checks as may be required to fully assess the EOI.

CLIFFORD Privacy of natural persons BROWN

Full name:

Marae Representative

NGĀTI PAREWAHAWAHA

Title / position:

CHAIR PERSON

Signature / eSignature:

Privacy of natural persons

Date:

10 July 2020