



Renovation of Marae Expression of Interest

About this form

The purpose of this form is for potential proposals for the Renovation of Marae to be submitted to the Provincial Growth Fund (PGF) for review.

The Provincial Development Unit (PDU) is working closely with Te Puni Kōkiri (TPK) on this programme. Your regional TPK lead will be able to assist you in the development of your proposal.

All potential projects will be assessed against the following PGF COVID-19 response criteria:

- Immediate job creation;
- Timeframe for construction activity;
- Degree of visibility to the community.

Proposals are expected to create employment for vulnerable groups that are most likely to suffer job losses due to COVID-19. This may include Māori and Pasifika workers, but this group will be determined in each region.

In order to qualify for funding, marae must meet the following criteria:

- Be in a PGF eligible region *and*
- Be on land gazetted for the purpose of a marae *and*
- Be submitted by trustees of the Māori reservation or another legal entity (that has been approved by the trustees of the Māori Reservation to apply for PGF funding on their behalf)

Exclusions

- Kura or Wānanga Marae, or any other institutionally supported marae such as universities, polytechnics etc.
- New builds.

Exceptions

- Exceptions to the eligibility criteria may be collectively considered on a case by case basis.

Please email your completed form to PGF@mbie.govt.nz.

By submitting your form, you are agreeing to the terms and conditions of applying for PGF investment which can be found in Appendix 1.

Section 1: Key Applicant Information

1. Proposal Title:

2. Please provide a very brief description of the project/activity:

Refurbishment and repainting of whare tupuna whakairo [carvings] and general repairs and maintenance to secure marae and enhance our ability to provide manaakitanga.

3. Please provide the details of the applicant organisation/entity for which funding is being requested:

Applicant Legal Name:	Poupatate Marae Incorporated
Entity Type:	Registered Charitable Trust
Registered Offices / Place of Business:	199 Reureu Road, Halcombe
Identifying Number:	CC47145

4. Please provide the contact details for a person as a key point of contact):

Contact Name and Role:	<small>Commercial Information</small> Chair
Email Address:	<small>Privacy of natural persons</small>
Telephone:	<small>Privacy of natural persons</small>

5. Please describe the principal role or activity of the applicant organisation.

Providing Ahi kā for all who whakapapa to Poupatate marae.

6. This project will be based in the region of:

7. Have you previously discussed this project with a part of the Government? Yes: No:

If yes, please list which part of the Government, and the nature of those discussions.

Te Puni Kōkiri - to understand of purpose of the refurbishment funding initiative and to review criteria attaching thereto with a view to submitting an application for consideration.

8. Have you previously received Government funding for this Project? Yes: No:

If yes, please list which part of the Government, and the nature of those discussions.

9. Please set out the proposed sources of funding for the Project:

Source of Funding: <i>[please indicate where all other funding is sourced from, noting who the funder is]</i>	\$ (excl GST)	Status / Commentary <i>[i.e. received / confirmed / in principle]</i>
PGF investment (via an application)	<small>Commercial Information</small>	
<i>[please specify all other sources of funding, including prior Govt. funding]</i>	\$	
Total:	<small>Commercial Information</small>	

10. Please provide financial material e.g. where possible, two years of the entity's accounts. If you are applying on behalf of a cluster of assets not owned by the applicant entity, the PDU will require confirmation and evidence that the responsible entity for the asset(s) are solvent, i.e. a financial summary.

Section 2: Project Overview

If the project is for a cluster of marae, the below table must be filled out for each marae. Please copy and paste each table into this document.

Name of Marae	Poupatate Marae
Consent form attached	Yes
Location of Marae	199 Reureu Road, Halcombe Marae is located approx. 11.5Kms from Halcombe town centre.
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Iwi: Ngāti Raukawa ki Te Tonga Hapū: Ngāti Pikiahuwaewae
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> Poupatate Marae is used for regular hapū and whānu hui and activities such as celebrations and tangihanga. On occasions it hosts small community groups and classes from Te Wānanga-o-Raukawa. On site is a wharenuui, wharekai/kauta and ablution block. Ablution block is new and wharekai is in good order. Wharenuui is a carved house and the whakairo is in need of restoration work. The Marae is not a Civil Defence site for the local community.
Section B – Construction Activity	
Describe renovation work proposed	<ul style="list-style-type: none"> The main refurbishment work is the restoration and repainting of the whakairo [carvings] which are in disrepair. This work is detailed and painstaking and the hapū is fortunate to have experienced artists within their midst and able to complete this work. Other projects include upgrading heating for the wharekai and securing the boundary fencing.
What date can work commence on site?	Marae is ready to commence work within <small>Commercial Informa</small> of funding being approved and in consultation with the Te Reureu cluster Project Manager.
Proposed completion date?	The proposed work is part of the Te Reureu cluster overall work programme which is estimated to take <small>Commercial Information</small> to fully complete subject to weather. For work at Poupatate Marae it is estimated that the work there will take approx. <small>Commercial Informatio</small> to complete.
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	There are no consents required.

Section C – Immediate Job Creation			
[Note that all costs need to be evidenced by quotes.]			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>[Describe the piece of work that needs to be complete i.e. Labour to Paint Roof of Kitchen]</i>	[Number of people anticipated to be employed]	[Cost (excl. GST)]	[When will the activity commence, how long will it take]
Project Management	Commercial FTE	\$ Commercial Information	Poupatate 'share' of Cluster project management costs
Site Manager	Commercial FTE	\$ Commercial Information	
Installation of 2 heat pumps for wharekai	Commercial FTE [registered installer]	\$ Commercial Information	
Fencing of marae boundary including provision of electric fencing	Commercial FTE [plus fencing contractor]	\$ Commercial Information	Mahi as described is anticipated to take approximately Commercial Information to complete [weather dependent]. Start date of the work will be set in consultation with the Project manager who will coordinate the work streams across the 6 marae in the Te Reureu Cluster.
Restoration of wharenui whakairo, waharoa and flagpole	Commercial FTE	Commercial Information	

11. How will you prioritise the employment of local people, and those affected by COVID-19 job losses?

Poupatate Marae is working in partnership with Te Puni Kōkiri, the Ministry of Social Development, Ministry for Business Innovation and Employment to prioritise the employment of locals, and those affected by COVID-19. A workforce development team has been established and planning commenced to support the workforce development and training for this cluster of Marae. This will enable movement at pace by relevant agencies to secure sustain employment and provide access to appropriate support services.

12. How is the project going to be managed?

This project is part of a wider marae cluster [the Te Reureu Cluster] approach. Overall oversight of the projected mahi across the six [6] participating marae will be undertaken by Te Reureu Kotahitanga Ltd [TRK]. TRK will provide project management to ensure work streams across all marae is coordinated and progressing in a smooth, efficient and timely manner. Each marae will be represented by a site manager who will liaise with the project manager to coordinate activities on their specific marae and to raise any issues, potential and real, as/if they arise. The marae site manager will also coordinate and deploy the marae workforce members under the guidance and direction of the project manager. In addition, the marae site manager will provide regular reporting to the marae trustees.




The key contact within TRK will be Graeme Everton as Project Manager while site manager for Poupatate will be Privacy of Information Chair.

Wherever possible/practicable, local contractors will be utilised particularly in relation to specialised mahi to ensure all compliance regulations and requirements are adhered to and in alignment with written quotes provided.

13. Is there any other information which would be useful background or context at this stage?

[Provide additional information which may be of use to us at this stage, noting there will be more detail required during the assessment phase.]

R&M Schedule

Description	Solution	Photo Evidence	Costing
<p>Heating Wharekai: Our wharekai is quite a generous size and comfortably seats 150. The size of the whare requires a high strength heating system. We currently use portable stand-alone heaters which are expensive to run and dangerous with young children about.</p>	<p>Install 2 x 2500kw Heat pumps</p>		<p>Quote supplied \$ <small>Commercial</small> per unit; 2 units requested</p> <p>Total cost \$ <small>Info</small></p>
<p>Boundary Fence: We need to erect a boundary fence on the perimeter of the marae. This fence will be a barrier from stock damage from the nearby farmlands. A updated electric fence for extra protection is required. 100 @1.8 tall and 40 meters @1.2 tall.</p>	<p>Erect new Fence. It will be a paling fence 1.8mtr high. It replaces the current one which severely damaged and is more than 25years old. Electric fence will give added protection.</p>		<p><small>Commercial Information</small> <small>Commerc</small> refer Quote</p> <p>Total cost \$ <small>Commercial Information</small></p>
<p>Whakairo painting and upgrade: All the whakairo need repainting and refurbishment. This is detailed, painstaking mahi and needs experts to carry it out. We have experienced artists in the hapu.</p>	<p>Repaint the whakairo tupuna will be taken down to be repainted and restored then returned to their positions. Note; these are old pics. Different from how they currently look.</p>		<p>Bruce Smith refer Quote</p> <p>Total cost \$ <small>Info</small></p>

Te Reureu Cluster [Poupatate] - Project Costs

Project Manager	\$ Commercial Information
Site Manager	\$ Commercial Information
Heat Pumps (2)	\$ Commercial Information
Whakairo R&M	\$ Commercial Information
Fencing	\$ Commercial Information
	\$ Commercial Information
Contingency @ ^{Comm} %	\$ Commercial Information
	\$ Commercial Information



Renovation of Marae programme consent form

Proposal Title	Poupatate Marae Renovation Programme
Name of Entity applying to the PGF	Poupatate Marae Inc
Name of Marae	Poupatate Marae
Maori Reservation Status	Sect 17B1 & B2 - Sect 239 Te Ture Whenua Maori Act 1993
Marae Trustees (and their roles)	Chair: Commercial Information Treasurer: Privacy of natural persons Secretary: Privacy of natural persons Other trustees: Privacy of natural persons Ohorangi McKinnon; Privacy of natural persons Privacy of natural persons
Marae Committee (if different to Trustees)	If Management Committee in place Chair: Privacy of natural persons Treasurer: Privacy of natural persons Secretary: Privacy of natural persons Other trustees: Privacy of natural persons
Marae nominated contact person:	
This person has been nominated by the Marae Trust as the primary contact for the Provincial Growth Fund (PGF) Marae Renovation project, and will engage and interact with Government officials and the entity applying on the marae's behalf.	
Contact Person	Commercial Information
Contact mobile number	Privacy of natural persons
Contact email address	Privacy of natural persons

We Commercial Information (Name of the 1st Trustee) and

Ronald Ohorangi McKinnon (Name of the 2nd Trustee)

Responsible Trustees of Poupatate Marae Inc (name of Marae committee/Trust)

199 Reureu Road, Halcombe - Fielding (address of Marae), have the authority to act

On behalf of our Marae Trust for Poupatate Marae (name of Marae) to apply for funding through the PGF for Marae renovation works.

Reureu Kotahitanga Ltd

We consent to _____ (name of applicant entity) to apply on our behalf for funding through

Reureu Kotahitanga Ltd

the PGF for Marae renovation works, and acknowledge _____ (name of applicant entity) will be responsible for the project management and delivery of the project.

PRIVACY ACT 1993

The personal information you provide as part of this Consent Form will be used only for the purposes of the PGF Marae Renovation project, including internal reporting and monitoring.

Your information may be stored in cloud storage and accessed by the Ministry of Business, Innovation and Employment ("MBIE"), The Provincial Development Unit ("PDU"), and Te Puni Kōkiri ("TPK") in order to process your application.

You have the right to request access to your personal information, and to have your personal information corrected.

We understand that by signing this Consent Form we agree;

1. to the renovation works outlined on the "Marae renovation works programme" attached;
2. for the nominated contact person named above to act on our behalf and to liaise directly with the named Project Manager to complete the renovation works;
3. for the entity named above to apply for PGF funding on our behalf, for the Marae renovation works programme attached;
4. for the named programme manager to work closely with our contact person to access our land/buildings for the renovation works to take place.

Privacy of natural persons

Commercial Information

Signature

[Redacted Signature]

Trustee one: _____ (printed name)

Date:

19/10/2020

Privacy of natural persons

Ronald Ohorangi McKinnon

Signature:

[Redacted Signature]

Trustee two: _____ (printed name)

Date:

18/10/2020