

Renovation of Marae Expression of Interest



About this form

The purpose of this form is for potential proposals for the Renovation of Marae to be submitted to the Provincial Growth Fund (PGF) for review.

The Provincial Development Unit (PDU) is working closely with Te Puni Kōkiri (TPK) on this programme. Your regional TPK lead will be able to assist you in the development of your proposal.

All potential projects will be assessed against the following PGF COVID-19 response criteria:

- Immediate job creation;
- Timeframe for construction activity;
- Degree of visibility to the community.

Proposals are expected to create employment for vulnerable groups that are most likely to suffer job losses due to COVID-19. This may include Māori and Pasifika workers, but this group will be determined in each region.

In order to qualify for funding, marae must meet the following criteria:

- Be in a PGF eligible region *and*
- Be on land gazetted for the purpose of a marae *and*
- Be submitted by trustees of the Māori reservation or another legal entity (that has been approved by the trustees of the Māori Reservation to apply for PGF funding on their behalf)

Exclusions

- Kura or Wānanga Marae, or any other institutionally supported marae such as universities, polytechnics etc.
- New builds.

Exceptions

- Exceptions to the eligibility criteria may be collectively considered on a case by case basis.

Please email your completed form to PGF@mbie.govt.nz.

By submitting your form, you are agreeing to the terms and conditions of applying for PGF investment which can be found in Appendix 1.

Section 1: Key Applicant Information

1. Proposal Title:

2. Please provide a very brief description of the project/activity:

Refurbishment of historical Te Hiiri Marae via restoration and upgrade projects as identified by the marae trustees.

3. Please provide the details of the applicant organisation/entity for which funding is being requested:

Applicant Legal Name:	Te Hiiri Marae Trust
Entity Type:	Trust (please provide your Trust Deed)
Registered Offices / Place of Business:	112 Pryces Line, Halcombe
Identifying Number:	[e.g. Company Number, NZBN, Trust/Society Number]

4. Please provide the contact details for a person as a key point of contact):

Contact Name and Role:	Eljon Fitzgerald		
Email Address:	Privacy of natural persons	Telephone:	Privacy of natural persons

5. Please describe the principal role or activity of the applicant organisation.

Te Hiiri Marae is a operational marae with a particular focus on following the teachings of the Catholic Church. Regular church services are held in the church on-site and the marae also caters for traditional activities for the Iwi, Hapū and Whānau including hui, celebrations and tangihanga.

6. This project will be based in the region of:

7. Have you previously discussed this project with a part of the Government? Yes: No:

If yes, please list which part of the Government, and the nature of those discussions.

Te Puni Kōkiri - to understand of purpose of the refurbishment funding initiative and to review criteria attaching thereto with a view to submitting an application for consideration.

8. Have you previously received Government funding for this Project? Yes: No:

If yes, please list which part of the Government, and the nature of those discussions.

9. Please set out the proposed sources of funding for the Project:

Source of Funding: <i>[please indicate where all other funding is sourced from, noting who the funder is]</i>	\$ (excl GST)	Status / Commentary <i>[i.e. received / confirmed / in principle]</i>
PGF investment (via an application)	\$ <small>Commercial Information</small>	
<i>[please specify all other sources of funding, including prior Govt. funding]</i>	\$	
Total:	\$ <small>Commercial Information</small>	

10. Please provide financial material e.g. where possible, two years of the entity's accounts. If you are applying on behalf of a cluster of assets not owned by the applicant entity, the PDU will require confirmation and evidence that the responsible entity for the asset(s) are solvent, i.e. a financial summary.

Section 2: Project Overview

PROACTIVELY RELEASED

If the project is for a cluster of marae, the below table must be filled out for each marae. Please copy and paste each table into this document.

Name of Marae	Te Hiiri Marae [also known as Te Hiiri o Mahuta]
Consent form attached	Yes
Location of Marae	112 Pryces Line, Halcombe The marae is located approx. 6Kms from Halcombe town centre.
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Iwi: Ngāti Raukawa ki Te Tonga Hapū: Ngāti Matakore, Ngāti Rangatahi
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	Participating in church-based activities, including regular services, are the primary activities occurring on the marae. Notwithstanding, there are also regular hui and celebrations also occurring for both marae members and external organisations including schools. On-site is a church [built in 1914], wharenuī, wharekai and ablution block and all buildings are showing evidence of disrepair hence the proposed work contained in this application. The marae is not currently used as a civil defence centre however it is an integral place of worship for followers of the catholic faith be they marae members or from the local surrounding communities.
Section B – Construction Activity	
Describe renovation work proposed	Refer 'Parewahawaha Marae Work Programme' attached. Please note costing information has not been updated as quotes came to hand and costs in the following Section C are the amounts being sought.
What date can work commence on site?	Marae is ready to commence work within <small>Commercial Information</small> of funding being approved and in consultation with the Te Reureu cluster Project Manager.
Proposed completion date?	The proposed work is part of the Te Reureu cluster overall work programme which is estimated to take <small>Commercial Information</small> to fully complete subject to weather. For work at Te Hiiri Marae it is estimated that the work there will take approx. <small>Commercial Information</small> to complete.
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	None of the proposed works require consents.

Section C – Immediate Job Creation			
[Note that all costs need to be evidenced by quotes.]			
Project Activity	Anticipated FTE	Total Cost	Timeframe
[Describe the piece of work that needs to be complete i.e. Labour to Paint Roof of Kitchen]	[Number of people anticipated to be employed]	[Cost (excl. GST)]	[When will the activity commence, how long will it take]
Project Management	Comm FTE	\$ Commercial In	Te Hiiri 'share' of Cluster project management cost.
Site Manager	Comm FTE	\$ Commercial In	
Roofing repairs for church [\$ Commercial Info], wharekai [\$ Commercial Information] and whare tupuna [\$ Commercial Information]	Comm FTE [plus roofing contractor]	\$ Commercial Information	
Installation of replacement water tank	Comm FTE [plus registered supplier/installer]	\$ Commercial Information	
Replacement and new fencing for church [\$ Commercial Information] and marae boundary [\$ Commercial Information]	Comm FTE [plus fencing contractor]	\$ Commercial Information	
Installation of 2 heat pumps each for church and wharekai @ \$ Commercial ea	Com FTE [registered installer]	\$ Commercial Info	
Installation of solar panels	Com FTE [registered installer]	\$ Commercial Inform	
Recladding of wharekai and whare tupuna	Com FTE [registered installer]	\$ Commercial Informa	

Mahi as described is anticipated to take approximately Commercial Information to complete [weather dependent]. Start date of the work will be set in consultation with the Project manager who will coordinate the work streams across the 6 marae in the Te Reureu Cluster.

11. How will you prioritise the employment of local people, and those affected by COVID-19 job losses?

Te Hiiri Marae is working in partnership with Te Puni Kōkiri, the Ministry of Social Development, Ministry for Business Innovation and Employment to prioritise the employment of locals, and those affected by COVID-19. A workforce development team has been established and planning commenced to support the workforce development and training for this cluster of Marae. This will enable movement at pace by relevant agencies to secure sustain employment and provide access to appropriate support services.

12. How is the project going to be managed?

This project is part of a wider marae cluster [the Te Reureu Cluster] approach. Overall oversight of the projected mahi across the six [6] participating marae will be undertaken by Te Reureu Kotahitanga Ltd [TRK]. TRK will provide project management to ensure work streams across all marae is coordinated and progressing in a smooth, efficient and timely manner. Each marae will be represented by a site manager who will liaise with the project manager to coordinate activities on their specific marae and to raise any issues, potential and real, as/if they arise. The marae site manager will also coordinate and deploy the marae workforce members under the guidance and direction of the project manager. In addition, the marae site manager will provide regular reporting to the marae trustees.

The key contact within TRK will be Graeme Everton as Project Manager while site manager for Te Hiiri will be Privacy of natural perso, Kaiawhina Land & Buildings.

Wherever possible/practicable, local contractors will be utilised particularly in relation to specialised mahi to ensure all compliance regulations and requirements are adhered to and in alignment with written quotes provided.



13. Is there any other information which would be useful background or context at this stage?

[Provide additional information which may be of use to us at this stage, noting there will be more detail required during the assessment phase.]



Te Reureu Cluster [Te Hiiri] - Project Costs

Project Manager	
Site Manager	\$ Commercial Information
Church Roof	\$ Commercial Information
Wharekai Roof	\$ Commercial Information
Whare Tupuna Roof	\$ Commercial Information
Water Tank	\$ Commercial Information
Church Fencing	\$ Commercial Information
Marae Fencing	\$ Commercial Information
Heat Pumps [4]	\$ Commercial Information
Solar Panels	\$ Commercial Information
Wharekai & Wharetupuna Cladding	\$ Commercial Information
	<hr/>
	\$ Commercial Information
Contingency @ <small>Comm</small> %	\$ Commercial Information
	<hr/>
	\$ Commercial Information
	<hr/>



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Hātō Hōhepa Church 1915 R&M detail	Remedy	Photo evidence	Costing information
<p>Church Roof and spouting: The church roof has expired. There is severe damage being caused on parts of the interior due to this expiration. The roof is leaking in multiple areas and the spouting no longer functions, they will both require immediate attention.</p>	<p>Full replacement of the roof and spouting.</p>		<p>Commercial Information supplied quote #40</p> <p>Total cost \$ Commercial Information</p>
<p>Cladding & Bell Tower Repair: Parts of the external walls are severely damaged. Analysis revealed 60% of the cladding needs replacing. The Bell tower also requires repairs, it will need to be craned off the roof. During repairs to the roof and cladding we will install Pink Batts for insulation.</p>	<p>Replace and repair wood work. Fix Bell Tower. Install insulation.</p>		<p>Supplementary Information supplied for Material & Labour Costs</p> <p>Total cost \$ Commercial Information</p>



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<p>Boundary Fence: Fencing of the Church boundary with a short decorative fence, 1.2 meters in height will ensure the graves on the site are protected and the church is separated from the private dwelling next door.</p>	<p>Erect new fence 1.2meters tall, 100m in length</p>		<p>Quoted price from Commercial Information \$ Commercial Information per 6m length,</p> <p>Total cost \$ Commercial Information</p>
<p>Heating and Insulation: The church currently uses multiple free-standing heaters for heat. This is inefficient as the church has no insulation. At the point of recladding and reroofing it would be wise to install pink batts in both the walls and roof cavity. The open space of the church and lack of insulation makes it an expensive exercise to use multiple heaters. Kaumatua often wear blankets to keep warm.</p>	<p>Insulate roof and walls. Install 2 heat pumps on side walls in the church. The insulation of Pink Batts will be done simultaneous with the reroof and cladding of external walls.</p>		<p>Requested quote from Commercial Information per unit cost installed</p> <p>Total cost \$tbc</p>



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Te Hiiri Marae R&M description	Remedy	Photo evidence	Costing information
<p>Cladding Whare kai & Wharenui: Walls of the wharekai and the wharenui need to be cladded. <i>REFER TO THE ADDITIONAL PHOTOS FOR FURTHER EVIDENCE</i></p>	<p>Clad the walls of the wharekai & wharenui</p>		<p>Commercial Information providing quote</p> <p>Total cost \$ Commercial Information</p>
<p>Roof Wharenui: Roof is over 50 years. It is past its life expectancy and needs replacing the spouting is in good condition there is an opportunity to salvage the majority of the spouting</p>	<p>Replace the roof with new colour steel and replace all the spouting</p>		<p>Commercial Information Ltd providing quote #Quote 50</p> <p>Total cost \$ Commercial Information</p>

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<p>Water tank: Water preservation at Te Hiiri is vital, currently there are 2 working tanks on the premises. We need to install 2 more tanks to ensure we maximise water savings during the wet season. We are often restricted with our usage of the marae due to water shortage.</p>	<p>Install two new water tanks NOT buried \$^{Commercial Information} per tank</p>		<p>Quoted price from Commercial Information Commercial Information</p> <p>Total cost \$^{Commercial Information}</p>
<p>Heating and Insulation: Similar to the church the wharekai currently uses a multiple of free-standing heaters for heat during winter. At the point of cladding and reroofing we will install pink batts in both the walls and roof cavity. Once this is done, we would like to install 2 heat pumps. The open space of the wharekai and lack on insulation makes it expensive to heat with heaters.</p>	<p>Install 2 heat pumps</p>		<p>Requested quote from Commercial Information per unit cost installed <i>(Pink Bates part of cladding quote)</i></p> <p>Total cost, 2 units \$tbc</p>

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<p>Fencing Boundary Line: The iron fence at the rear of the marae is quite derelict and needs to be replaced. It shelters the marae from the winds and adjacent farming activity on the nearby farms. We require a Tall 1.8m fence Total length 130 meters along the rear and side boundary of the marae. The front of the marae distance 47meters requires a short 1.2 Meter fence</p>	<p>Install 130 meters of panel fencing tall (1.8meters high), and 47 meters of panel fencing short (1.2meters short) along the road side boundary</p>		<p>Quoted price from Commercial Information \$ Commercial Information m tall \$ Commercial Information m short</p> <p>Total cost \$ Commercial Information</p>
<p>Install Solar Panel: The large roof space of the wharenui and wharekai provide the marae with an opportunity to capture the natural environment for the purpose of sustainable energy</p>	<p>Install 3 Phase 10kW Hybrid Inverter System</p>		<p>Quote price from Commercial Information \$ Commercial Information + \$ Commercial Information installed</p> <p>Total cost \$ Commercial Information</p>

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Financial Breakdown Summary

Church Rood and Spouting	Commercial Information	\$ Commercial Information
Church cladding and repairs		\$ Commercial Information
Church Boundary Fence		\$ Commercial Information
Church Heating & Insulation		\$tbc
Marae Cladding Wharekai & Wharenuī		\$ Commercial Information
Marae Roof Wharenuī		\$ Commercial Information
Marae Water tank		\$ Commercial Information
Marae Heat pumps		\$tbc
Marae Boundary Fencing		\$ Commercial Information
Marae Solar Panels		\$ Commercial Information
		TOTAL BUDGET

Commercial Information

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Further Photo Evidence

<p>Church cladding</p> 	<p>Church Windows</p> 	<p>Church Eaves</p> 
<p>Church cladding</p> 	<p>Church Spouting</p> 	<p>Church Door</p> 
<p>Church Spouting</p> 	<p>Church Eaves</p> 	<p>Church Cladding</p> 
<p>Church Cladding</p> 	<p>Church Exit Door</p> 	<p>Church Roof</p> 













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<p>Church Roof</p> 	<p>Marae front gate</p> 	<p>Wharekai Windows</p> 
<p>Wharekai spouting</p> 	<p>Wharekai cladding</p> 	<p>Wharekai cladding</p> 
<p>Wharekai cladding</p> 	<p>Wharekai cladding</p> 	<p>Wharekai Windows</p> 
<p>Wharekai Windows</p> 	<p>Wharekai cladding</p> 	<p>Wharekai Door</p> 

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<p>Wharekai Windows X5</p> 	<p>Wharekai Spouting</p> 	<p>Wharekai Cladding</p> 
<p>Wharenui Roof</p> 	<p>Wharenui Cladding</p> 	<p>Wharenui Door</p> 
<p>Wharenui Cladding</p> 	<p>Wharenui Amo</p> 	<p>Wharenui Cladding</p> 
<p>Wharekai Door</p> 	<p>Wharenui Door</p> 	<p>Wharenui Cladding</p> 

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<p>Wharenui Amo</p> 	<p>Wharenui Amo</p> 	<p>Wharenui Cladding</p> 
<p>Wharenui Amo</p> 	<p>Wharenui Cladding</p> 	<p>Wharenui Cladding</p> 
<p>Wharenui Cladding</p> 	<p>Internal Wharenui</p> 	<p>Wharenui Cladding</p> 
<p>Boundary Fence</p> 	<p>Boundary Fence</p> 	<p>Boundary Fence</p> 



Renovation of Marae programme consent form

Proposal Title	Reureu Kotahitanga Ltd Cluster
Name of Entity applying to the PGF	Te Kotahitanga o Te Reureu
Name of Marae	Te Hiiri Marae
Maori Reservation Status	Maori Reservation
Marae Trustees (and their roles)	Chair: Privacy of natural persons Treasurer: Privacy of natural persons Secretary: Privacy of natural persons Other trustees: Privacy of natural persons Ripekatakotowai Goddard.
Marae Committee (if different to Trustees)	If Management Committee in place Chair: Privacy of natural persons Treasurer: Privacy of natural persons Secretary: Privacy of natural persons Other committee members: Privacy of natural persons Privacy of natural persons Privacy of natural persons
Marae nominated contact person:	Privacy of natural persons
This person has been nominated by the Marae Trust as the primary contact for the Provincial Growth Fund (PGF) Marae Renovation project, and will engage and interact with Government officials and the entity applying on the marae's behalf.	
Contact Person	Eljon Fitzgerald
Contact mobile number	Privacy of natural persons
Contact email address	Privacy of natural persons

We Atiria Reid and Ripeka Takotowai Goddard Responsible Trustees of the Te Hiiri Marae Trust, Pryces Line RD9, Feilding have the authority to act on behalf of our Marae Trust for Te Hiiri Marae to apply for funding through the PGF for Marae renovation works.

We consent to Reureu Kotahitanga Ltd to apply on our behalf for funding through the PGF for Marae renovation works, and acknowledge that Reureu Kotahitanga Ltd will be responsible for the project management and delivery of the project.

PRIVACY ACT 1993

The personal information you provide as part of this Consent Form will be used only for the purposes of the PGF Marae Renovation project, including internal reporting and monitoring.

Your information may be stored in cloud storage and accessed by the Ministry of Business, Innovation and Employment ("MBIE"), The Provincial Development Unit ("PDU"), and Te Puni Kōkiri ("TPK") in order to process your application.

You have the right to request access to your personal information, and to have your personal information corrected.

We understand that by signing this Consent Form we agree;

1. to the renovation works outlined on the "Marae renovation works programme" attached;
2. for the nominated contact person named above to act on our behalf and to liaise directly with the named Project Manager to complete the renovation works;
3. for the entity named above to apply for PGF funding on our behalf, for the Marae renovation works programme attached;
4. for the named programme manager to work closely with our contact person to access our land/buildings for the renovation works to take place.

Privacy of natural persons

Signature: _____ Trustee: Atiria Red

Date: 2 July 2020

Privacy of natural persons

Signature: _____ Trustee: Ripekatakotowai Goddard

Date: 2/7/20