



**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HĪKINA WHAKATUTUKI

Endeavour Fund Narrative CV Webinar for Researchers

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Purpose

The purpose of this webinar is to introduce you to the Endeavour Fund narrative CV and provide some information and tips to complete the narrative CV template. We will cover

- Why we are introducing the narrative CV
- Tips on how to populate the narrative CV
- Q&A
- Optional survey.

Researchers = All project team members



A Global Shift

- The narrative CV has been implemented in other countries, such as the UK, Ireland, and Luxembourg
- Links to the work of The Global Research Council working groups on gender equity and responsible research assessment where the narrative CV is seen a key output to achieving their objectives
- The narrative CV is being in other contexts and for purposes different to research funding such as promotion, appraisals or hiring.
- Example: Project Tara - Tools to Advance Research Assessment (TARA) is a project to facilitate the development of new policies and practices for academic career assessment.



A Local Solution

- Set up a working group with MBIE, the Royal Society Te Apārangi, HRC
- MBIE took the lead to develop a narrative CV for the Endeavour 2023
- Drafts were compiled working with STRIVE (Research Office Representatives), researchers and assessors
- Early output of the Valuing our People Future Pathways objective
- A decision was made to give researchers the option to use the RS&T or the narrative CV.
- No decision has been made yet on if the narrative CV will be compulsory in the future.



The Narrative CV

- Showcases a wide range of your experiences and skills and the increasingly diverse range of contributions that researchers bring to their work
- Gives a more rounded picture of your career, achievements and overall contribution to research
- Has sections for researchers' academic contributions
- Is flexible so can describe your contributions in a way that suits you and the project proposal
- Is suitable for all contributors to the project proposal no matter what their expertise is



The Narrative CV – Showcasing Diverse Careers

- Recognition of broad and valuable contributions to the wider research environment beyond traditional academic outputs, especially for Māori and Pacific Peoples
- Recognition of diverse career pathways into academia and associated transferable skills
- Recognises familial and community obligations including career breaks especially for women
- Recognition of other areas of expertise including contributing to national and international technology impact and / or contributing to the development of individuals, collectives or iwi/hapū



Assessors and Assessment

- We sent a draft to 25 Assessors and based on their feedback we made considerable changes to the final narrative CV template
- Common themes included:
 - provide evidence when applicable
 - use narratives to showcase your expertise in your field of research
 - describe your role as an excellence or impact contributor, or both, clearly
- We have a narrative CV module in the Assessors Training pack Endeavour 2024



Assessors and Assessment

- We polled assessors on the helpfulness of the narrative CV across all assessment criteria where CV are assessed
- 39 found the use of the narrative CV for Excellence Assessment extremely or very helpful, 17 were somewhat helpful and 7 not so helpful
- For impact 33 found the narrative CV extremely or very helpful, 22 somewhat helpful and 5 not so helpful
- The was helpful input for our assessor training



Introducing the Narrative CV to NZ Researchers

- Flexibility in expressing your expertise and capabilities
- Allowing for selecting sections that are relevant to you
- No requirement to fill in all sections
- Template and examples can be found on MBIE webpage: **Investment Management System (IMS) Portal**

<https://www.mbie.govt.nz/science-and-technology/science-and-innovation/funding-information-and-opportunities/process/ims/>

The stage is yours so explore and make the best use of it.



Tips to populate your Narrative CV

- Provide only information relevant to the project.
- The section on your role as part of the project team provides a good opportunity to talk about the value of your role in the project.
- The section on your area of expertise provides an opportunity to detail your expertise that is most relevant to the project.



Curriculum Vitae (CV) Templates when applying for funding

*Below are two CV templates (Narrative CV template and RS&T CV template) you must use if you need to submit a CV as part of a research proposal for funding. Both templates will follow the same assessment process so there's **no advantage or disadvantage** depending on which one you choose.*

*Your CV **must not exceed five pages** in total so please delete:*

- *all guidance and instructional text in italics*
- *all guidance and instructional text in blue or green shaded boxes*
- *the CV template you are not using.*

Narrative CV template

Guidance to help you

Important note: Any section in this template can be removed if you do not wish to use it. The weight and value of the CV template will be assessed using a holistic view and no section has more merit or advantage than another. *Please only expand the sections that seem relevant to you and delete the sections that do not fit your experience or the proposal you are applying for.*

Please:

- use Arial 12-point font
- do not alter page margins
- delete all guidance in italics and blue shaded boxes once you've finished and before you submit your Skills and Experience Summary as it **must not exceed five pages in total**
- feel free to use *images or tables* within the defined page limit and margins.
- use the template to capture your expertise and experience in the best way you are comfortable with. The sections titles and descriptions are only a guide.
- When completing this template, we recommended you use *bullet points and short descriptions*.

PART 1

| | | | |
|---|--|---|------------------|
| Personal details | | | |
| Title (optional) | | | |
| First Name | | | |
| Second Name | | | |
| Family Name | | | |
| Iwi Affiliation, Pacific identity and/or any other as applicable | | | |
| Present position | | | |
| Organisation/Employer | | | |
| Contact Address | | | |
| | | | |
| | | | Post code |
| Work telephone | | Mobile | |
| Email | | | |
| Personal website (if applicable) | | <i>e.g., Personal blog, LinkedIn profile, employee page on your employer's website</i> | |
| Research identifier (if applicable) | | <i>e.g., ORCID iD, ResearchGate, Google Scholar or any other valid research identification account where you maintain an up-to-date list of publications.</i> | |

PART 1

Most recent/relevant significant qualifications, and/or recognition or merit-based roles, awards, and memberships

Most recent/relevant professional positions and/or community roles held

Most recent/relevant areas of expertise (up to five)

Most recent/relevant publications to the proposal (up to five)

Total years of relevant experience

Total years

This can include time spent on full-time research work and the portion of a postgraduate degree where you were a full-time researcher.

Please provide your answer here

PART 1

Your role as part of the project you are applying to (mandatory)

Please provide your answer here

Career break events

Please tell us about any other relevant experience and the way it may have influenced your involvement in professional and community roles. This might include:

- *parental leave*
- *secondments*
- *volunteering*
- *impact of natural hazards/pandemics*

These may not have hindered your career prospects; but rather might have opened up new horizons and insights.

Please provide your answer here

PART 2

How have you contributed to broader societal engagement and/or knowledge exchange?

This describes national and/ or international engagement and might include:

- *how you incorporated Te Ao Māori perspectives into your research/research planning*
 - *advice to policymakers at local, national, or international level*
- communications through media and social media.*

How have you contributed to the generation, revitalisation, preservation, and dissemination of knowledge?

This might include:

- *how you have communicated your ideas and research results, both written and verbally*
- *how you have identified and manage scientific and technical risk in research projects individually or as part of a team.*

PART 2

How have you contributed to the development of individuals, collectives, iwi/hapū?

- *mentoring or educational activities, workshops, hui such as mentoring people in their development of a capability or research activity*
- *contributions to strategic leadership and how you shaped the direction of a team, trust, institute, iwi/hapū, or Māori organisation.*

How have you contributed to the wider research or professional community?

This might include:

- *contributions to increasing research integrity and improving research culture (diversity, gender equality, mobility of researchers)*
- *your contribution to the advancement and implementation of culturally appropriate and relevant research*

PART 2

How have you contributed nationally or internationally to the development of research and technology impact?

Personal statement

Questions?

Survey

Thank you.

Feel free to provide feedback directly to:

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