



Form for submitting a complaint to the New Zealand National Contact Point (NCP) for the OECD Guidelines for Multinational Enterprises (MNEs) on Responsible Business Conduct

The submission form is intended to provide relevant information to assist the New Zealand NCP to consider the complaint and carry out the initial assessment in line with its rules of procedure. Additional information can also be provided to support the complaint. The New Zealand NCP will consider complaints relating to a multinational enterprise registered in New Zealand, or a New Zealand multinational operating in another country.

The information collected will be used for the purposes of investigating the complaint and to determine if an OECD Guidelines breach has occurred. The information will be securely stored with MBIE. In order to process your complaint, we will share your information including personal information with the Multinational in question as long as it is relevant to the investigation or to the resolution of your complaint. We will consult with the relevant complainant before we share information. For further information, please read the MBIE [Privacy Statement](#). Information provided to us may be subject to requests under the Official Information Act.

If there is information that is confidential in the complaint, and you wish to not have this shared please make this clear which information should be withheld and the reasons for withholding the information

If you have any questions about the process to submit a complaint or wish to submit a complaint using this submission form, you can email the New Zealand NCP at oeed-ncp@mbie.govt.nz

Complainant information (please provide details for at least two contact persons)	
Contact Person I	
Name	
Title	
Email address	
Telephone number	
Street address	
Contact Person II	
Name	
Title	
Email address	
Telephone number	
Street address	



Organisation and mandate	
<i>If you are submitting this complaint on behalf of an organisation, please outline the organisation's purpose, goals and mission:</i>	
Organisation website	
Organisation address	
<i>Please outline your interest in lodging this complaint. If you are bringing a complaint on behalf of others, please outline your mandate to do so:</i>	

Respondent enterprise information	
Company name	
Location and address of company headquarters	
Contact person (if known)	
Email address (if known)	
Telephone number (if known)	
<i>Please provide any available information about the corporate structure of the enterprise:</i>	





Complaint information

In which country or territory did the breaches of the OECD Guidelines occur?

Is this complaint relevant to the National Contact Points of any other OECD member states?

Please state the underlying facts of the complaint, outlining the ways in which the enterprise breached the OECD Guidelines, including the names of relevant dates, parties and locations:





Please list the provisions of the OECD Guidelines which you believe the enterprise has breached, along with information outlining the nature of each violation:

Provide evidence or information to support the allegations, e.g. official documents, reports, studies, articles, witness statements can all be considered. Please note that the New Zealand NCP cannot consider anecdotal evidence or unsubstantiated claims:



Please list any annexes or supporting documents you wish the New Zealand NCP to consider:

Contacts with enterprise

Outline any contacts your organisation has had with the respondent enterprise to date, including any attempts to resolve the issues. Provide copies of correspondence if available:

Parallel proceedings

Please outline any parallel proceedings which have been undertaken to resolve this issue through other fora:

Objectives and outcomes

What outcomes does your organisation hope to achieve through this process?





What action(s) do you think the enterprise should take to resolve the issue(s)?

