
NCP Annual Reporting Questionnaire 2023

A. Contact information (35133)

Please indicate your country: (894949)

Type: (!/list-dropdown)

A35 - New Zealand

Please provide the names, titles and contact information of all the people to be included in the [contacts list](#) on the ONE Community:

(894953)

Type: (X/boilerplate)

Names, job titles and emails of all people to be included: (894950)

Type: (T/text-long)

Annette Gittos, Principal Policy Advisor, Annette.Gittos@mbie.govt.nz
Generic email: oecd-ncp@MBIE.govt.nz

B. Institutional arrangements - (a) Structure, location and composition of the NCP (35134)

1. What is the [structure](#) of the NCP? (894955)

Type: (L/list-radio)

Single agency

A1

1a. Did the structure of the NCP change in 2023? If yes, please provide details in the comment box at the end of this section. (895069)

Type: (L/list-radio)

No

A2

2. Who are the staff of the NCP?

Please describe the functions of the NCP staff.

(894962)

Type: (T/text-long)

Annette Gittos, National Contact Point

3. Please select all groups represented in the NCP structure (excluding advisory body), and list the members. (898399)

Type: (P/multiple-opt-comments)

Business (898400)

Trade unions (898401)

Civil society (898402)

Government (include ministry/department/agency they represent) (898403)

Other NCP members (898404)

4. Does the NCP have a secretariat ? (894956)

Type: (L/list-radio)

Yes

A1

4. (Continued) If the NCP has a Secretariat, in which ministry or agency is the Secretariat located? (894957)

Type: (L/list-radio)

Ministry with an economic focus (economy, finance, treasury, trade, etc.)

A1

4. (Continued) If the NCP has a Secretariat, in which department of the ministry or agency is the Secretariat located?

(894958)

Type: (S/text-short)

Ministry of Business, Innovation and Employment, Trade and International team

4. (Continued) If the NCP has a Secretariat, did the location of the Secretariat change in 2023?

(895070)

Type: (L/list-radio)

No

A2

5. Has the NCP been established through a legislative, regulatory or administrative instrument (e.g. a statute, a decree, a ministerial decision)? If yes, please provide the name and date of this instrument, and a link if available, in the comments box. (894959)

Type: (O/list-with-comment)

A4 - Not established by a legal instrument

Additional comments on the section Structure, location and composition of the NCP :

(894961)

Type: (T/text-long)

B. Institutional arrangements - (b) Advisory body (35141)

6. Does the NCP have one or several advisory bodies ? (894963)

Type: (L/list-radio)

Yes, one advisory body

Bb5A1

6. (continued) Was the advisory body added/modified in 2023? Please describe. (898411)

Type: (O/list-with-comment)

A2 - No

6. (Continued) If yes, please describe the advisory body(ies)' functions (e.g. advising on promotion, on specific instance handling in general, on individual cases, providing oversight, etc.) (894965)

Type: (T/text-long)

The interagency stakeholder advisory group is periodically convened no less than twice a year by the NCP to discuss relevant issues, receipt/progress of specific instance cases, outcomes of OECD meetings and promotion of the Guidelines. Should a specific instance arise in a specialist area outside of the NCP's ministry's portfolio consultation would occur with the relevant agencies on the advisory group.

6. (Continued) Did the advisory body(ies) contain representatives from the following groups? Please select all that apply and list the members from each group in the adjacent comment box.

(895071)

Type: (P/multiple-opt-comments)

[X]

Business (895123)

Business New Zealand, Institute of Directors, NZ Business Council for Sustainable Development.

[X]

Trade unions (895124)

E Tū, NZ Council of Trade Unions.

Civil society (895125)

[X]

Government (898412)

Treasury, Ministry of Business, Innovation & Employment, Ministry of Foreign Affairs and Trade, Ministry for Primary Industries, Ministry of Justice, New Zealand Trade and Enterprise, Inland revenue, Human Rights Commission.

Academics

Other (other)

Victoria University of Wellington

6. (Continued) Please indicate how often the advisory body(ies) has met in 2023. (894967)

Type: (L/list-radio)

Twice

A3

7. If an advisory body provides oversight, please describe the oversight procedure : (894968)

Type: (T/text-long)

The terms of reference provide that the Liaison Group:

- Assist and advise the NZNCP in relation to the promotion and awareness raising of the Guidelines.
- Monitor the effectiveness of the operation of the NZNCP, including recommending correct and fair procedures to be followed in line with the established and published NZNCP procedures for dealing with complaints.

Additional comments on the section Advisory body(ies) : (894969)

Type: (T/text-long)

B. Institutional arrangements - (c) Human and financial resources (35142)

8. Does the NCP have dedicated full-time staff members? (894970)

Type: (L/list-radio)

No

A2

9. Does the NCP have dedicated part-time staff members? (894972)

Type: (L/list-radio)

Yes

Bc8A1

9. (Continued) Please indicate the number of part-time staff members: (894973)

Type: (N/numeric)

2

9. (Continued) Please indicate the percentage of time spent on NCP matters for each part-time staff member: (894974)

Type: (T/text-long)

Part time staff #1: 10% of time on NCP function
Part time staff #2: 10% of time on NCP function

10.1 Have any full-time staff members joined the NCP during the year? (894975)

Type: (L/list-radio)

No

Bc9A2

10.2 Have any part-time staff members joined the NCP during the year? (894979)

Type: (L/list-radio)

Yes

Bc9A1

10.2 (Continued) Please indicate how many part-time staff members joined the NCP during the year: (894980)

Type: (N/numeric)

2

11.1 Have any full-time staff members left the NCP during the year? (894977)

Type: (L/list-radio)

No

A2

11.2 Have any part-time staff members left the NCP during the year? (894981)

Type: (L/list-radio)

Yes

A1

11.2 (Continued) Please indicate how many part-time staff members left the NCP during the year: (894982)

Type: (N/numeric)

2

12. Did the NCP have a dedicated budget this year? (894983)

Type: (L/list-radio)

No

N

12. (Continued) If no, were financial resources for promotional activities allocated on an ad hoc basis when requested by the NCP? (894984)

Type: (L/list-radio)

No

A2

12. (Continued) If no, were financial resources for specific instances allocated on an ad hoc basis when requested by the NCP?

Please select N/A (Not Applicable) if the NCP did not handle specific instances this year.

(894985)

Type: (L/list-radio)

N/A

A4

13. During the year, did the human and financial resources available to the NCP allow it to :

Please select "N/A" if the response was not relevant to the NCP's work in 2023 (e.g. if the NCP did not handle specific instances).

(894986)

Type: (F/array-flexible-row)

N/A - A3

Handle specific instances in an efficient and timely manner (895076)

Yes - A1

Organise promotional events (895077)

Yes - A1

Provide support to efforts by their government to develop, implement, and foster coherence of policies to promote RBC (898703)

Yes - A1

Attend NCP meetings at the OECD (895078)

N/A - A3

Attend events organised by other NCPs (895079)

Yes - A1

Attend events organised by stakeholders (895080)

N/A - A3

Cover professional mediator fees or in-house mediator fees (895081)

N/A - A3

Conduct fact-finding research into specific instances (895082)

Additional comments on the section Human and financial resources : (894996)

Type: (T/text-long)

B. Institutional arrangements - (d) Reporting (35144)

14. Does the NCP report to the executive on its activities? (895014)

Type: (L/list-radio)

Yes

A1

14. (Continued) If yes, how often ? (895015)

Type: (L/list-radio)

Once a year

A3

15. Does the NCP report to the legislative body on its activities? (895016)

Type: (L/list-radio)

No

A2

16. Please indicate any other relevant transparency requirement(s) (e.g. access to information or disclosure laws) applicable to the NCP in your country: (895018)

Type: (T/text-long)

The NCP is subject to the Official Information Act.

Additional comments on the section Reporting : (895019)

Type: (T/text-long)

C. Information and promotion - (a) Website (35135)

17. Does the NCP have a website ? (894989)

Type: (L/list-radio)

Yes

A1

17. (Continued) If yes, please provide the link : (895020)

Type: (S/text-short)

<https://www.mbie.govt.nz/business-and-employment/business/trade-and-tariffs/oecd-guidelines-for-multi-national-enterprises/>

17. (continued) Was the website created/renovated this year? (898704)

Type: (L/list-radio)

The NCP website was renovated in 2023 (excludes routine updates).

A2

18.1 Are the following items available on the NCP website?

Information about the Guidelines and the role of the NCP :

(895021)

Type: (F/array-flexible-row)

Yes - A1

The text of the Guidelines (895087)

Yes - A1

A description of the Guidelines (895088)

Yes - A1

The OECD Due Diligence Guidance Documents (895089)

Yes - A1

Explanatory text about due diligence (895090)

Yes - A1

**OECD Recommendation on the Role of Government in Promoting Responsible Business
Conduct (898705)**

No - A2

Ministerial Declaration on Promoting and Enabling Responsible Business Conduct in the Global Economy (898706)

Yes - A1

Information on the NCP and its mandate (895091)

Yes - A1

The NCP Annual Report submitted to the OECD (895092)

N/A - A3

The NCP's Report to the executive and/or legislative (if applicable) (895093)

Yes - A1

The NCP's peer review report (if applicable) (895094)

18.2 Are the following items available on the NCP website?

Information about specific instances

(895022)

Type: (F/array-flexible-row)

Yes - A1

Information on how to submit a specific instance (895095)

Yes - A1

An online form to submit a specific instance (895096)

Yes - A1

The NCP's rules of procedure (895097)

No - A2

All final statements since 2011 (895098)

18.3 Are the following items available on the NCP website?

Information on promotional activities :

(895023)

Type: (F/array-flexible-row)

No - A2

The NCP's promotional plan (895099)

No - A2

Information on upcoming events promoting the Guidelines (895100)

Yes - A1

Information on past events promoting the Guidelines (895101)

18.4 Are the following items available on the NCP website?

Contact information :

(895024)

Type: (F/array-flexible-row)

Yes - A1

Information on how to make an enquiry to the NCP (895102)

Yes - A1

A phone number to reach the NCP directly (895103)

Yes - A1

An email address to reach the NCP directly (895104)

Additional comments on the section NCP website : (895025)

Type: (T/text-long)

The NCP is aware of one outstanding final statement and is working towards ensuring all information on website is full and accurate.

C. Information and promotion - (b) Promotional activities* (35145)

19. Does the NCP have a promotional plan for the coming year(s)? If yes and it is public, please provide a link in the comments box. (895026)

Type: (O/list-with-comment)

A1 - Yes

20. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

(895027)

Type: (L/list-radio)

No

A2

21. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others ?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

(895028)

Type: (L/list-radio)

Yes

A1

22. Did the NCP make use of social media to communicate on NCP promotional activities during the year?

(895029)

Type: (L/list-radio)

Yes

A1

22. (Continued) If yes, please list the accounts from which the NCP posts. (895068)

Type: (T/text-long)

LinkedIn - <https://www.linkedin.com/company/ministry-of-business-innovation-and-employment/>

23. Did the NCP hold a stakeholder meeting during the year?

(895030)

Type: (L/list-radio)

No

A2

24. Did the NCP promote the Guidelines among the business community during the year?

(895031)

Type: (L/list-radio)

Yes

A1

25. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?

(895032)

Type: (L/list-radio)

No

A2

26. Did the NCP promote the Guidelines among NGOs during the year?

(895033)

Type: (L/list-radio)

No

A2

27. Did the NCP promote the Guidelines among trade unions during the year?

(895034)

Type: (L/list-radio)

Yes

A1

28. Did the NCP focus on any of the following during promotional activities during the year:

(895038)

Type: (F/array-flexible-row)

No - A2

OECD Due Diligence Guidance for Responsible Business Conduct (895105)

No - A2

OECD Due Diligence Guidance for Responsible Supply Chains in the Garment and Footwear Sector (895106)

No - A2

Due Diligence for Responsible Corporate Lending and Securities Underwriting and/or Responsible Business Conduct for Institutional Investors and/or Responsible Business Conduct Due Diligence for Project and Asset Finance Transactions (895107)

No - A2

OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas (895108)

No - A2

OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector (895109)

Yes - A1

OECD-FAO Guidance for Responsible Agricultural Supply Chains (895110)

Additional comments on the section Promotional activities : (895039)

Type: (T/text-long)

Sector Specific guides have continued to be referenced on our website.

D. Specific Instances - (a) NCP case-handling procedures for specific instances (35136)

29. Does the NCP have case-handling procedures ? (894990)

Type: (L/list-radio)

Yes

A1

30. Are the case-handling procedures available online ? (895040)

Type: (L/list-radio)

Yes

A1

30. (Continued) If yes, please provide a link in the text box. (895041)

Type: (S/text-short)

<https://www.mbie.govt.nz/dmsdocument/27852-new-zealand-national-contact-point-procedures-for-dealing-with-complaints-brought-under-the-oecd-guidelines-for-multinational-enterprises-pdf>

31. Were the NCP's case-handling procedures modified this year? (895042)

Type: (L/list-radio)

Yes

A1

31. (continued) If yes, are they aligned with the 2023 version of the Guidelines? (898707)

Type: (L/list-radio)

Yes

A1

31. (continued) If yes, were stakeholders consulted? (898708)

Type: (L/list-radio)

Yes

A1

Additional comments on the section Case-handling procedures : (895043)

Type: (T/text-long)

Continue to review to ensure it is up to date.

D. Specific Instances - (b) Specific instances in practice (35146)

32. Has the NCP ever received a specific instance?

(895044)

Type: (L/list-radio)

Yes

A1

32. (continued) If yes, how many years ago did the NCP receive its most recent specific instance? (898710)

Type: (L/list-radio)

5-9 years ago

A3

33. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance?

Please select N/A if the NCP has never received a specific instance

(895045)

Type: (L/list-radio)

Yes

A1

34. Has the NCP staff undergone training in dispute resolution or problem solving (e.g. mediation)?

(895046)

Type: (L/list-radio)

No

A2

35. Did the NCP conduct mediation this year?

(895066)

Type: (L/list-radio)

N/A

A3

Additional comments on the section Specific instances in practice : (895048)

Type: (T/text-long)

D. Specific Instances - (c) Reporting specific instances (35147)

36. Did the NCP receive new specific instance submissions during the year?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

(895049)

Type: (L/list-radio)

No

A2

37. Did the NCP close specific instances during the year?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

(895050)

Type: (L/list-radio)

No

A2

38. Of the specific instances that were already in progress at the start of the year , are there any that are still ongoing at the end of the year ?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

Select NA if no specific instances were in progress at the start of the year.

(895051)

Type: (L/list-radio)

No

A2

39. Did the NCP follow up on a case during the year?

If yes, please also provide details in the [NCP Reporting Questionnaire Annex](#) document that will be uploaded at the end of the questionnaire.

Select N/A if no specific instances were concluded before the start of the year.

(895052)

Type: (L/list-radio)

No

A2

40. Is the [OECD database of specific instances](#) accurate and up to date with regard to cases handled by the NCP?

Select N/A if the NCP has never received a specific instance.

(895053)

Type: (L/list-radio)

No

A2

**40. (Continued) Please provide details (missing cases, out of date entries, broken links, etc.)
in the box below: (895058)**

Type: (U/text-huge)

The NCP is aware of one outstanding final statement and is working towards ensuring all information on OECD database is full and accurate.

Additional comments on the section Reporting specific instances : (895054)

Type: (T/text-long)

E. Peer learning and peer reviews (35137)

41. Did the NCP take part in the following activities with other NCPs during the year:

(894987)

Type: (F/array-flexible-row)

No - A2

Host a peer learning activity (895083)

No - A2

Participate in peer learning activities hosted by other NCPs (895084)

No - A2

Co-operate with other NCPs in handling specific instances (895085)

No - A2

Provide mentoring/capacity building to another NCP (895086)

No - A2

Participate in/host a meeting of regional networks of NCPs (excluding during the NCP meetings at the OECD) (898711)

42. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2024?

(894988)

Type: (L/list-radio)

No

A2

43. Which topic would the NCP consider to be a priority to cover in a peer learning event ?

(894991)

Type: (S/text-short)

44. Is the NCP interested in participating in developing tools for use by NCPs? (894992)

Type: (L/list-radio)

No

A2

45. Did the NCP act as a peer reviewer during a peer review onsite visit in 2023? (898712)

Type: (L/list-radio)

No

A2

46. Did the NCP undergo a peer review (onsite visit) in 2023? (898714)

Type: (L/list-radio)

No

A2

47. Is the NCP interested in acting as a peer reviewer in 2024? (894993)

Type: (L/list-radio)

Yes

A1

47. (continued) If yes, please specify the semester : (894994)

Type: (S/text-short)

Additional comments on the section Peer-learning and peer reviews :

(894995)

Type: (T/text-long)

Open to participating as a peer reviewer subject to commitments at time of request and associated cost.

F. Support for government policies to promote RBC* - (a) Promotional work (35138)

48. Did the NCP have resources to provide support for government policies to promote RBC in 2023? (898717)

Type: (L/list-radio)

Yes

A1

49. In 2023, did the NCP promote the Guidelines among: (898718)

Type: (F/array-flexible-row)

No - A2

Embassies abroad (898720)

Yes - A1

Trade and investment promotion agencies (or other government entity in charge of trade and investment support) (898721)

Yes - A1

Government agencies (898719)

50. Did the NCP promote the Recommendation on the Role of Government in Promoting RBC among relevant government officials during the year? (898726)

Type: (O/list-with-comment)

A1 - Yes

Additional comments on the section Promotional work for policy coherence :

(895011)

Type: (T/text-long)

We continue to work with government agencies to include RBC within policy.

F. Support for government policies to promote RBC - (b) RBC policy landscape and the role of the NCP (35382)

51. Have the Guidelines and/or the Recommendation on the Role of Government in Promoting RBC been referred to in national legislation/regulations/policies/economic agreements adopted during the year?

(e.g. on responsible business conduct, non-financial reporting, export credits, public procurement, trade and investment)

(894997)

Type: (L/list-radio)

Yes

A1

51. (Continued) Please provide a short summary and a link to the legislation/regulation/policies/economic agreement.

If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

(894998)

Type: (T/text-long)

NZ-UK FTA references Responsible Business Conduct -
NZ-UK-Free-Trade-Agreement.pdf (mfat.govt.nz)

51. (continued) Was the NCP involved in and/or consulted during the development of the legislation/regulation/policies/economic agreement? (899009)

Type: (L/list-radio)

Yes

A1

51. (continued) Does the legislation/regulation/policy/economic agreement make reference to the NCP/give a role to the NCP in its implementation? (899010)

Type: (L/list-radio)

No

A2

52. Did your country adopt a National Action Plan (NAP) on Business and Human Rights or Responsible Business Conduct this year?

(894999)

Type: (L/list-radio)

No

A2

53. Was a NAP in development this year?

(895002)

Type: (L/list-radio)

Yes

A1

53. (Continued) If yes, please indicate the scope of the NAP : (895003)

Type: (M/multiple-opt)

[X]

NAP on Business and Human Rights (895120)

NAP on Responsible Business Conduct (895122)

53. (Continued) Did the NCP participate in the development of the NAP? If yes, please specify the role of the NCP in the comments box at the end of this session. (895004)

Type: (L/list-radio)

No

A2

53. (continued) Is there a role foreseen for the NCP in the implementation of the NAP?

Please add details in the comments box at the end of the section.

(899013)

Type: (L/list-radio)

Yes

A1

54. Does your national legislation or policy on public procurement refer to the Guidelines and/or OECD due diligence instruments and/or to the NCP process ?
(895006)

Type: (L/list-radio)

No

A2

Additional comments on the section RBC policy landscape and the role of the NCP

(899014)

Type: (T/text-long)

Development of a NAP in 2023 has been in the form of early planning work and developing options for Government consideration. The NCP will be consulted as this develops further.

**F. Support for government policies to promote RBC - (c) Engagement with relevant officials
(35398)**

55. Did the NCP share statements, data and other insights with: (895073)

Type: (P/multiple-opt-comments)

Officials responsible for public procurement (895128)

Officials responsible for trade and investment support (including trade missions) (895126)

Officials responsible for SOEs (895127)

Officials in relevant government agencies (899015)

56. Did the NCP inform officials responsible for reviewing eligibility for government support and services* of companies' engagement in specific instances?

* (e.g. such as trade advocacy, economic diplomacy, or other benefits)

(899016)

Type: (L/list-radio)

N/A: The NCP has not handled a specific instance

A3

57. To what extent has the NCP engaged or exchanged with public procurement officials/practitioners, trade and investment officials, or SOEs officials? (895008)

Type: (P/multiple-opt-comments)

As part of a public procurement process (895129)

As part of dedicated events or training (895130)

[X]

Other (895131)

As part of Liaison Group discussions

N/A: the NCP has not engaged or exchanged with officials/practitioners in this context (895132)

58. Please identify any specific initiatives/good practices in your country, involving RBC and other policy areas like public procurement, trade and investment, and/or SOEs. (895009)

Type: (T/text-long)

The Government Procurement Rules form the regulatory framework that governs public procurement in New Zealand. These rules are mandatory for approximately 136 public sector agencies but are applicable throughout all levels of government. These rules take into account all eight RBC objectives.

59. Please include any other examples of policy coherence activities : (895010)

Type: (T/text-long)

Collaborating with Employment NZ to include reference to RBC guidelines on website and in presentations.

Additional comments on Engagement with relevant officials (899017)

Type: (T/text-long)

G. Challenges (35143)

60. Has the NCP faced any particular challenge(s) it would like to highlight this year?

(895012)

Type: (U/text-huge)

Staff turnover.

Annex - NCP Promotional activities and Specific instances (35139)

Please provide detailed information on NCP promotional activities (Annex Part I) and on specific instances (Annex Part 2) by filling out and uploading the [NCP Reporting Questionnaire 2023 Annex](#) document.

Instructions:

1. Download the NCP Reporting Questionnaire Annex 2023 word document available [here](#) on the NCP O.N.E Community Space.
2. Fill in the document and save it locally on your computer.
3. Upload the document by clicking on the "Upload files" button below.

Please note that only word files (.doc or .docx) can be uploaded.

Please contact emily.halstead@oecd.org for assistance in downloading and/or uploading the document.

(895056)

Type: (/upload-files)

No comment

File type "docx"

Additional materials (e.g. case-handling procedures, legislations, flyers, other promotional materials) may be uploaded on the next page. (895067)

Type: (X/boilerplate)

Additional materials (35140)

Please upload any additional materials relevant to this questionnaire (ex: case-handling procedures, flyers, etc): (895064)

Type: (/upload-files)

Last page before submission (35148)

You have reached the last page of the questionnaire before submitting your responses to the OECD Secretariat.

Before submitting the questionnaire by clicking on " Submit ", you may view your responses by clicking on the " Print " icon and save your responses by clicking on the " Save progress and resume later " icon at the bottom of the page.

Please click on " Submit " to submit the questionnaire.

(895065)

Type: (X/boilerplate)

Toggle navigation

- [Exit and clear survey](#)