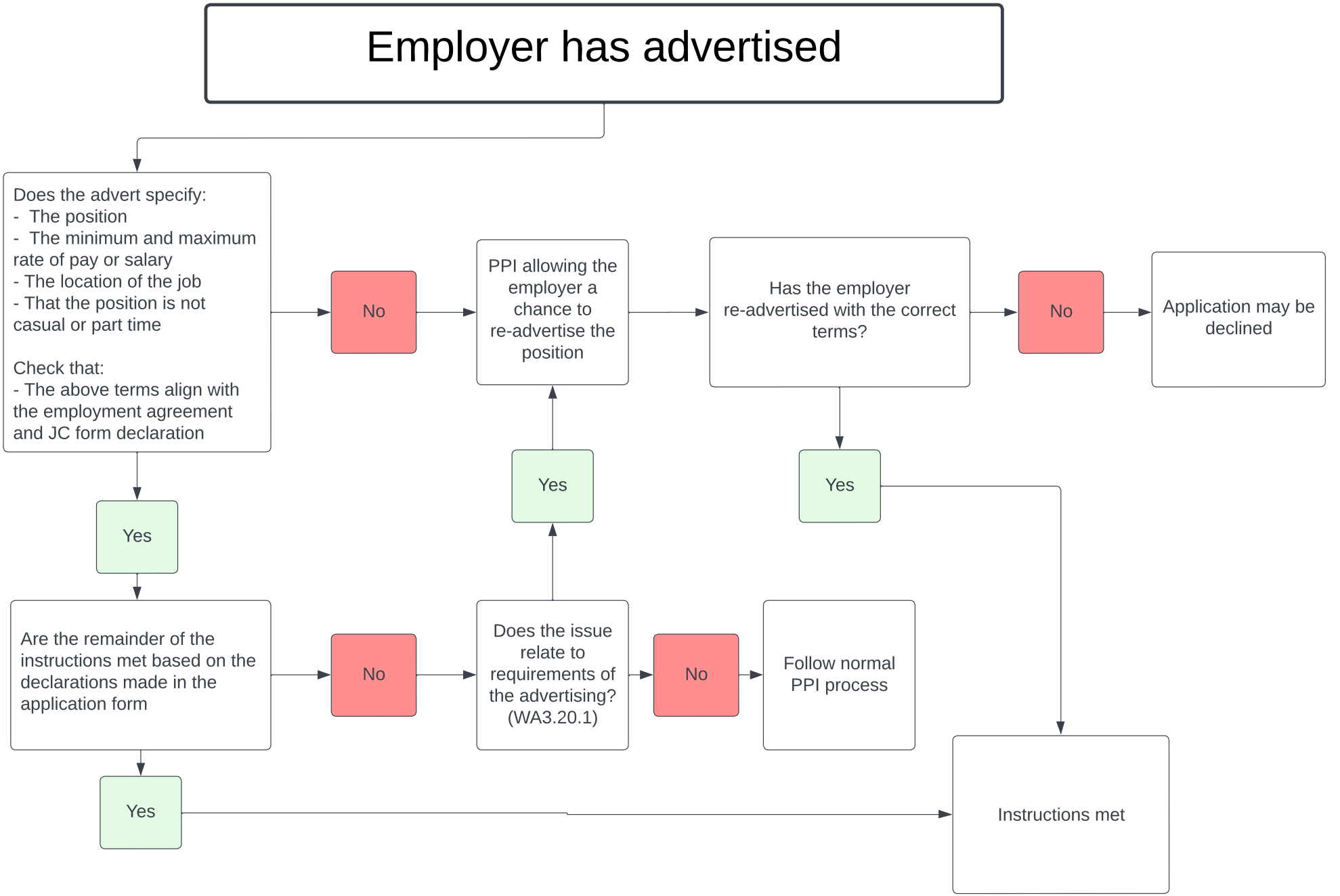
Employer has advertised
Does the advert specify:
- The position
- The minimum and maximum rate of pay or salary
- The location of the job
- That the position is not casual or part time
Check that:
- The above terms align with the employment agreement and JC form declaration
No
PPI allowing the employer a chance to re-advertise the position
Has the employer re-advertised with the correct terms?
No
Application may be declined
Yes
Yes
Yes
Are the remainder of the instructions met based on the declarations made in the application form
No
Does the issue relate to requirements of the advertising? (WA3.20.1)
No
Follow normal PPI process
Yes
Instructions met