



MEMO

DATE 14 October 2022

TO Stephen Dunstan, General Manager, Enablement

PREPARED BY Privacy of natural persons Senior Business Analyst, Operational Policy

APPROVED BY Privacy of natural persons Team Leader, Operational Policy

SUBJECT IMMIGRATION NEW ZEALAND FORM REQUIRING THE APPROVAL OF
THE GENERAL MANAGER, ENABLEMENT

PURPOSE

This paper seeks your approval to make several minor amendments in the Immigration Online (ADEPT)¹ Job Check and Accredited Employer Work Visa (AEWV) application forms under section 381 of the Immigration Act 2009 (the Act).

Section 381 of the Act confers the power to approve and issue forms necessary for the purposes of the Act, to the Chief Executive - Ministry of Business, Innovation and Employment (MBIE). This power was delegated to the Deputy Chief Executive - Immigration New Zealand by the Chief Executive, as outlined in the 'Immigration Act 2009 Instrument of Delegation' dated 26 September 2019.²

You have been delegated authority to approve forms under section 381(1) by the Deputy Secretary – Immigration New Zealand (INZ), in the current instrument of delegation dated 5 October 2021³. This is a standing delegation to the holder of your office.

RECOMMENDATIONS

It is recommended that pursuant to section 381 of the Act you:

- a. **Approve** the amendments in the online Job Check application form, as outlined in Appendix 1

Agree/Discuss

¹ Advance Digital Employer-led Processing and Targeting Platform (ADEPT)

² <http://inzkit/publish/opsmanual/#72983.htm>

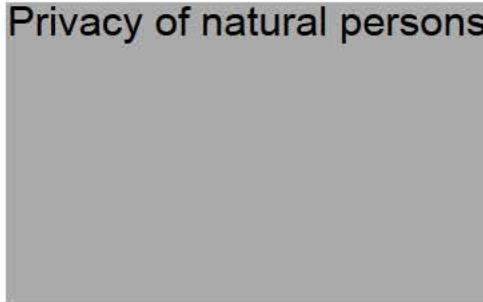
³ <https://www.immigration.govt.nz/opsmanual/#72985.htm>



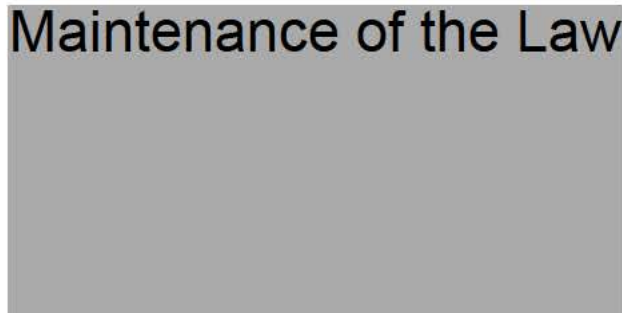
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- b. **Approve** the amendments in the online AEWV application form, as outlined in Appendix 2

Agree/Discuss

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Team Leader, Operational Policy
Immigration New Zealand

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14 October 2022

Stephen Dunstan

General Manager, Enablement
Immigration New Zealand
(Acting under delegated authority)

14 October 2022



BACKGROUND

1. On 7 October 2022, the Minister of Immigration certified changes to immigration instructions regarding AEWV applications made on the basis of an offer of employment to work as a chef (2223-1264 refers).
2. Previously, chefs were required to have a certificate at New Zealand Qualification Framework Level 4 or higher, which includes the credit and knowledge requirements of a New Zealand Certificate in Cookery (Level 4), or comparable overseas qualification. Applicants with an overseas qualification that is not on the List of Qualifications Exempt from Assessment (LQEA) were required to get an International Qualification Assessment (IQA) from the New Zealand Qualifications Authority to demonstrate that their qualification is comparable to the Level 4 qualification. The immigration instructions have been updated to remove these additional requirements for chefs and will come into effect on 18 October 2022.
3. These changes require amendments to the Job Check and AEWV online application forms. The amendments are set out below.

AMENDMENTS TO THE JOB CHECK APPLICATION FORM

4. When an applicant enters the Australian and New Zealand Standard Classification of Occupations (ANZSCO) code for chef in the Job Check application form, an alert is displayed with information about the additional qualification requirement that successful candidates will have to meet when applying for an AEWV. This alert will be removed from the form.
5. Screen shots of this change are set out in Appendix 1.

AMENDMENTS TO THE AEWV APPLICATION FORM

6. When an applicant applies for an AEWV based on an offer of employment to work as a chef, the following content is displayed in the AEWV application form:
 - a. a section noting the mandatory qualification requirement for chefs,
 - b. an alert stating that an IQA is required for overseas qualifications that are not on the LQEA, and
 - c. if the applicant declares that their qualification is not on the LQEA, a request to upload the applicant's IQA.
7. The section at (a) will be removed from the form, and (b) and (c) will no longer be displayed for applications that are based on an offer of employment to work as a chef. Note that (b) and (c) will still appear for applications where the associated Job Check was approved on the basis of the job being on the Green List.
8. Screen shots of these changes are set out in Appendix 2.



CONSULTATION

9. The amendments in the Job Check and AEWV application forms have been reviewed by MBIE Legal Services and the ADEPT Operations Team.

IMPLEMENTATION

10. The changes to the forms will be available from 18 October 2022.



APPENDIX 1 – AMENDMENTS TO THE ONLINE JOB CHECK APPLICATION FORM EFFECTIVE FROM 18 OCTOBER 2022

The following alert will be removed:

ALERT

For a job as a chef, the successful candidate must have a certificate at NZQF level 4 or higher, which includes the credit and knowledge requirements of a New Zealand Certificate in Cookery (Level 4).



APPENDIX 2 – AMENDMENTS TO THE ONLINE ACCREDITED EMPLOYER WORK VISA APPLICATION FORM EFFECTIVE FROM 18 OCTOBER 2022

The following section will be removed:

Mandatory qualification requirements

As you are applying as a chef, you must hold a certificate at NZQF Level 4 or higher, which includes the credit and knowledge requirements of a New Zealand Certificate in Cookery (Level 4).

The following alert will no longer appear for chefs:

ALERT

If you hold an overseas qualification, you may need to have it recognised by the New Zealand Qualifications Authority (NZQA). If your qualification is not included on the [list of qualifications exempt from assessment](#), and you do not provide an International Qualification Assessment (IQA) from NZQA, your application may be declined.

[Getting overseas qualifications recognised by NZQA](#)

The following upload request will no longer appear for chefs:

Upload your International Qualification Assessment (IQA)

[Getting overseas qualifications recognised by NZQA](#)

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