



## RCNZ STEERING GROUP AGENDA

<b>MEETING PURPOSE</b>	RCNZ Steering Group
<b>DATE</b>	11 November 2022
<b>TIME</b>	1:00pm – 2:00pm
<b>PRESENT</b>	Alison McDonald (Chair), Stephen Vaughan, Stephen Dunstan, Simon Sanders, Nick Aldous, Alejandra Mercado, Yvette McKinley, Jeannie Melville, Andrew Craig, Jivan Grewal, <small>Ministry of Natural Resources</small> (DPMC)
<b>APOLOGIES</b>	

### AGENDA

Agenda Items	Time	Presenter
1 Review Previous Meeting Minutes & Archive AEWV Closed Actions	2 mins	Alison
2 Work visa update: review of waivers and declines spreadsheet	10 mins	Jeannie
3 Skilled Migrant Category	10 mins	Susan Jones
4 Any Other Business	20 mins	Alison

### Open Actions

Ref	Action points	Responsible	Date Due	Comments

### Closed Actions



Ref	Action points	Responsible	Date Due	Comments
A01	Invite [redacted] from DPMC to attend Steering Group	Nick Aldous	23 May 2022	Closed.
A02	MOI has requested videos about the rebalance programme. Follow up and determine what the AEWV component is.	Yvette McKinley	TBC	Yvette is picking this up. More focused on the rebalance rather than the AEWV process. Done.
A03	Follow up to determine what the social media strategy is for AEWV.	Jeannie Melville		Closed. Note the update in 4 above. Social media content has been developed for MBIE channels and other channels such as employer channels.
A04	Question around RV21: if a work visa has been extended by the special direction and that person has applied for RV21, do they drop down the priority list based on expiry of their work visa?	Jeannie Melville		Closed No, the prioritization based on the expiry of the current visa was used for the release of applications from the cold storage for processing.
A05	Ensure paper on ICC in and outbound calling includes piece on impact of volumes on staffing	Jeannie Melville/Fay Holdom		Closed. ICC employer line is open. Circa 50 calls in the first 3 days, approx. 15 of these related to fee waiver tokens.
A06	Escalations/waivers to be added to the agenda for next meeting.	Jeannie Melville	10 June 2022	Done
A07	Schedule in a review of the guidance around the key person definition and the definitions and descriptions of triangular and franchise once we have seen the initial applications pass through the system.	Jeannie Melville	End August 2022	Pass to the Visa Processing Taskforce. Close action item.
A08	Provide names for user testing of job check form to the ADEPT programme.	Jeannie Melville	27 May 2022	Done
A09	Ensure that reporting for AEWV is on the "master" dashboard and that Sash, Meegan and	Jeannie Melville	31 May 2022	Done.



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	Jacqui are joined up in terms of reporting.			
A10	Agenda item to review comms in light of accreditation applications received by category and sector to determine whether any further targeted comms is required.	Jeannie Melville	24 June 2022	Superseded. Key talking points being developed every week.
A11	Ensure other government departments are aware of the requirement to obtain registration if they want to recruit migrants.	Jeannie Melville	31 May 2022	Done
A12	Ask Greg Forsythe to share customer insights work with Yvette with a view to assisting with the proactive media piece.	Jeannie Melville	10 June 2022	Done
A13	Circulate some job check scenarios to Steering Group to begin process of calibration and to enable clear direction and guidance to be given to processing staff.	Jeannie Melville	17 June 2022	Done
A14	Agenda for 17 June: add the timeframe for the implementation of the rest of the elements of the rebalance work.	Jeannie Melville	17 June 2022	Done
A15	AC and Ale to work together to flesh out a table of deliverables and details for the rebalance work	Ale and AC	5 October 2022	Steven and Ale to send Jivan the deliverables. Closed 14 October.
A16	Implementation of changes to job check processing: <ul style="list-style-type: none"><li>• A memo will be prepared on for the Deputy Secretary to consider pragmatic application of instructions for an initial period by Monday (OTI)</li><li>• Senior leaders will travel to Christchurch on Tuesday to support the National Manager and Head of Operations (OTI)</li><li>• Implementation asap of changes agreed by Dep Sec on Monday (BVO)</li></ul>	Dan	29 July 2022	Done





Ref	Action points	Responsible	Date Due	Comments
	<ul style="list-style-type: none"><li>An aide memoire will be prepared for the Minister by Wednesday (OTI)</li></ul> AEVV reporting will be reviewed and adjusted taking on board today's comments (OTI)			
A17	Consideration of policy intent and potential changes to instructions with advice prepared	Task force and Op Pol	End August 2022	Close.
A18	Determine post decision verification approach: Ask [redacted] to come to an AEWV Steering Group with a plan for the post decision verification approach and a date for the plan and the feedback from the post decision verification.	V&C	16 September 2022	Done
A19	Visit to Chch office on 9 August to understand job check settings and clear any blockages and to set direction for the work visa processing.	Jeannie, AC, Ale and Annie KIm	9 August 2022	Done
A20	Refresh of AEWV comms	Yvette and Jeannie		Refer to IMT for a refreshed AEWV comms plan. Close action item.
A21	Cooks/chefs: AC to raise with the MOI on Tuesday and come back to Jeannie with a direction of travel. Jeannie to advise the processing offices to hold any work visas until Tuesday rather than declining them.	AC, Jeannie	6 September 2022	Done.
A22	Transition plan for moving from the hybrid model for work visas to full processing in ADEPT	Jeannie	9 September 2022	Done. Agenda item 16/9/22
A23	Confirm deployment date for releasing functionality to check health, NZPC and NSC concurrently.	Stephen	16 September 2022	Done. Release 14 scheduled to be deployed in October.
A24	Dan to figure out how to cross check any Green List applications with 21 applications and have a plan for options to progress these customers.	Dan	9 September 2022	Done. Memo signed off.



Ref	Action points	Responsible	Date Due	Comments
A25	Find a solution to make sure customers on interims and CPVV are well catered for.	AC	4 October 2022	Interims: Stephen Dunstan to send memo to Alison by 4 October.  CPVV: Steven to follow up Closed 14 October.
A26	Book a check in meeting next Friday to discuss Green List/21 RV	Privacy of natural persons		Done
A27	Raise with IMT the issue around location of job checks and suggest that job check design is included in the IMT work plan as a complete package (picked up from the Visa Processing Taskforce work following the general instruction).	Steven Sue	30 September 2022	Close. A job check workshop will be held on 7 October to review end to end settings.
A28	Book meeting to discuss implementation of Cabinet decision on chefs: Jeannie, Ale & Steven	Jeannie	4 October 2022	Close. Noted that Chch approved 37 of the on hand chefs on 10 October and has made contact with the others to remind them what further information is required.

PROACTIVELY RELEASED