



# **Communications and Digital Economy – Status Report**

Minister of Broadcasting, Communications and Digital Media

Week Ending: 1 June 2018

COMMERCIALY SENSITIVE

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Seen by Minister Clare Curran  
**Minister of Broadcasting, Communications  
and Digital Media**

<b>Contact details for urgent enquiries:</b>	
<b>Contact</b>	<b>Mobile</b>
Carolyn Tremain	S9(2)(a) [REDACTED]
Chris Bunny	S9(2)(a) [REDACTED]
Brad Ward	S9(2)(a) [REDACTED]
James Hartley (Acting GM)	S9(2)(a) [REDACTED]
Elisabeth Numan	S9(2)(a) [REDACTED]
Kim Connolly-Stone	S9(2)(a) [REDACTED]
Osmond Borthwick	S9(2)(a) [REDACTED]
Jane Tier	S9(2)(a) [REDACTED]
Len Starling	S9(2)(a) [REDACTED]

## 1. Actions from officials meeting

MBIE to:

- 1.1. **Measuring the Digital Economy** *Kim Connolly-Stone*  
 a) Provide briefing on measuring the digital economy to the Minister on Tuesday (tomorrow), with a view to sharing it with the Advisory Group on Wednesday.  
*Completed on 30 May.*
- 1.2. **Business Uptake of ICT Pilots** *Kim Connolly-Stone*  
 a) Provide a briefing on the business uptake of ICT pilots. This will build on the briefing provided in December and in weekly reports, and cover issues such as “where its at, how the industries were chosen, and who is involved”.
- 1.3. **Techweek** *Kim Connolly-Stone*  
 a) For Techweek, hold a discussion with the Minister about the milestones and what we want to get out of Techweek 2019. Closer to the event, hold a discussion and provide a briefing on the range of events across the festival and opportunities for ministerial involvement. Also provide a briefing on the evaluation of Techweek 2018.
- 1.4. **Digital Skills Shortage** *Kim Connolly-Stone*  
 a) Schedule a discussion on digital skills shortage issues. This would include the work of the Digital Skills Forum, the recommendations from its report, and priorities for the year. It would also cover work on skills issues happening across government and portfolios.
- 1.5. **Gaming Sector Study** *Kim Connolly-Stone*  
 a) Provide a briefing on the gaming sector study. This should include the objectives of the study, methodology and the timeframe.
- 1.6. **Digital Economy Strategy Paper** *Kim Connolly-Stone*  
 a) Update the strategy paper previously provided. This will provide information on how we think about growing the digital economy and how existing work fits within this frame.
- 1.7. **AI Report** *Kim Connolly-Stone*  
 a) Discuss the recently provided briefing on suggested next steps with the AI report, at an upcoming meeting.
- 1.8. **One pager on PGF** *Kim Connolly-Stone*  
 a) Provide one pager on potential use of the PGF – for the Minister to talk to at the Advisory Group meeting on Wednesday 30 May 2018.  
*Completed on 28 May.*

1.9. **Recruitment within the Digital Economy Team** *Kim Connolly-Stone*

- a) Discuss the sorts of roles we will be recruiting as we expand the Digital Economy Team.

1.10. **Discussion Time** *Kim Connolly-Stone*

As a general rule, discussion time should be scheduled at the meeting following the provision of a briefing paper.

## 2. Issues requiring your direction

No issues requiring your attention.

## 3. Work Programme Updates

3.1. **OIA18-25 – S9(2)(a)** *Scott Walker*

This OIA request is for documents relating to the second phase of the Rural Broadband Initiative (RBI2) and Mobile Black Spot Fund. The proposed response, due to your office this week, is proposing to release comprehensive information on these two programmes. The proposed response may lead to further information requests or follow-up questions from the requester.

3.2. **FM Sound Broadcasting – Expressions of interest (EOI)** *David Reynolds*

In the 23 March 2018 status report we described the existing process of offering spectrum licences for FM sound broadcasting and received your agreement to continue with that process.

We have now advertised for expressions of interest for licences covering three small population centres (Mount Burnett – Collingwood; Mount Mary - Twizel; and Mount Rochford - Westport). There was no competing application for the Mount Rochford licence so we will now offer that to the initial applicant at the reserve price (\$5,942 incl gst).

Competing applications were received for the other two licences. As per the agreed process these will now be auctioned. Reserve prices are \$8,088 for Hill End and \$1,678 for Mount Mary. We are currently contracting with a third party to run a small auction via the TradeMe website, reporting back to the Ministry with the winning bids.

3.3. **5G network interference management** *Fiona Johnson*

We have a time for discussion with you of the overall 5G strategy tentatively scheduled for 18 June.

In parallel with that policy work, we are working on technical aspects of 5G implementation. In particular, there are aspects of the proposed 5G technology that create new interference management issues. These will impact on how we allocate spectrum for the new services.

We recently held two workshops for industry network managers to discuss these issues. Representatives from equipment manufacturers, fixed and wireless internet service providers, the satellite industry and the mobile network providers attended.

Participants shared information and agreed on the next steps to resolve the identified issues. Industry will lead two critical pieces on work on network coordination. We envisage further workshops and information sharing to continue over the coming year as 5G equipment standards are finalised and manufacturers begin producing prototype 5G equipment.

#### 3.4. **Telecommunications Resilience Review**

*Janelle Whittleston*

In the 20 April 2018 status report, we informed you on the release of our closed tender RFP seeking a supplier to provide us with a natural hazard risk assessment. The risk assessment is the next step in our review of how well New Zealand's nationwide telecommunications services are designed for and able to respond to natural hazard events.

We received two responses to the RFP and this week both respondents made presentations to us in support of their proposals. We are currently evaluating the proposals and aim to begin contract negotiation once a preferred supplier has been chosen.

## 4. Digital Economy: Project Status Update

Project	Updates	Next major milestones
Digital Economy and Digital Inclusion Advisory Group <i>(joint project with DIA)</i>	<p>Successful first face to face meeting of the full Advisory Group on 30 May. Progress has been made under each workstream with optimal future states and ideas on how to achieve them are taking shape. The Group has agreed to assist with the development of digital enablement funding criteria for the Provincial Growth Fund.</p> <p>Our paper on measuring the digital economy has been provided to the group. The Chair is continuing to explore the development of a platform for all digital economy and digital inclusion initiatives across New Zealand.</p>	Sub-Groups to continue to work with officials before next Zoom call on 19 June.
CTO <i>(joint project with DIA)</i>	<p>You have agreed the next steps in the CTO selection process and projected timeline and we will work with a sub-Group of the Advisory Group on the shortlisting and selection process.</p> <p>We have provided your office with a draft op-ed to further promote the role before it closes and, with DIA, will be sending reminders of the closing date over social media. The Advisory Group are also promoting the role through their networks.</p> <p>We have received approx.30 applications so far.</p>	<p>Applications close on 3 June.</p> <p>We will provide you with a list of applicants by Friday 8 June.</p>
Techweek (19 – 27 May)	<p>Techweek 2018 was a huge success, with over 500 events taking place around the country and lots of media attention.</p> <p>The MBIE run (DIA supported) workshops, <i>Co-create the Aotearoa NZ Digital Strategy</i>, in Auckland, Wellington and Christchurch, were very well received with participants wanting to stay involved.</p> <p>The workshops were an opportunity for attendees to contribute ideas for the development of the new Digital Strategy. This ideas bank will be a resource for the DEDIMAG and the CTO. A number of DEDIMAG members attended the sessions.</p>	<p>We will provide you with a list of the ideas generated at the Co-Create a Digital Strategy events.</p> <p>Further events to be run to cater for demand from participants. This will include the TUANZ FLINT (youth) network.</p> <p>Negotiate funding contract for Techweek 2019 (we will engage with you on this</p>

Project	Updates	Next major milestones
	You participated in a number of successful Techweek events: ShadowTech, Createch, and the High Tech Awards.	first). Briefing on the outcomes of Techweek 2019.
Response to Artificial Intelligence report	<p>As requested, we recently provided a briefing on the recommendations and next steps, and look forward to discussing this with you.</p> <p>MBIE has contacted other agencies to get their initial views on the recommendations, and invite them to be part of a joined up process. All have given in principle support to progress the recommendations.</p> <p>Discussions with the AI forum suggest that their working groups would be a useful way for government agencies and industry to work together on implementing the recommendations.</p> <p>MBIE has recently been asked to join the AI Forum Executive Council. This will provide a useful opportunity for us to keep you informed of developments.</p>	<p>Cross agency workshop – 31 May.</p> <p>Advice to you on the more detailed implementation plan in July.</p> <p style="text-align: center;">S9(2)(f)(ii)</p>
Business uptake of ICT pilot programmes (tourism, arable farming, and construction)	<p>We are working with Digital Journeys and PWC to test a number of approaches. Workshops have recently been held with business advisors and rural accountants, in Christchurch; and with tourism businesses in Hamilton.</p> <p>Rohan MacMahon from the Advisory Group attended the Hamilton session. We are briefing Rohan on the business uptake so far (and sharing all relevant information), to assist with his chairing of the business uptake sub-group.</p> <p>You recently asked us to publicly release the MBIE research report on the productivity impacts of small business uptake of ICT, which we briefed you on in December. A press release has been provided to your office. We have suggested that this be done jointly with the Minister of Small Business, who is very interested in this area.</p>	<p>Finalised programme content will be available to economic development agencies in July.</p> <p>We will then provide advice to you and Minister Nash on the evaluation of the pilots and next steps for business uptake of ICT. We will engage with the Advisory Group before providing advice.</p>
Gaming sector	<p>You recently announced government support for the market study into the current value and potential of the New Zealand gaming sector. This will be co-funded by MBIE and MCH, with input from Callaghan Innovation and NZTE.</p> <p>We are finalising the scope of the gaming sector study with Ministry of Culture and Heritage and other parts of MBIE.</p>	<p>More detailed briefing to be provided to you about the study.</p> <p>Report published in November.</p>
GovTech (joint project with DIA)	<p>MBIE and DIA are nearing the completion of advice on New Zealand activity in GovTech. S9(2)(f)(iv)</p> <p>A briefing and A3 will be sent to you by Friday 8 June. We plan to talk this through with you on Monday 11 June 9am, rescheduling a planned discussion with Ministers at this time for a date in the following weeks to allow you time to guide the agenda.</p>	<p style="text-align: center;">S9(2)(f)(iv)</p> <p>Meeting with Ministers Parker, Nash, Woods and Shaw by the end of June or early July.</p>
Return to IT programme	Employers are currently interviewing candidates.	Publication of a “how to” guide in July showing

Project	Updates	Next major milestones
	Tips and technique session for candidates held this week.	employers how to run return to work programmes for women who have taken a career break from the digital technology workforce.
The New Zealand Tech and Innovation Story	The New Zealand Tech and Innovation Story ('UpStarters') was launched by the Prime Minister on 21 May as part of Techweek. This project is a collaboration between New Zealand Trade and Enterprise, NZTech, the tech sector and MBIE to develop a clear 'story' and resources to support New Zealand tech firms selling into international markets.	Making the Story resources available to the tech sector to use.  Developing materials for use by ministers.
Investor's Guide to the New Zealand Tech Sector	<p>MBIE Digital Economy (and Sectors Team) have provided funding to support TIN 100 to publish an updated version of the Investor's Guide to the New Zealand Technology Sector. This builds on the Investor Guide published in 2017.</p> <p>The Investors Guide provides a snapshot of the flourishing NZ tech sector, including data on the top 200 revenue generating tech firms in New Zealand. The report presents data on the current investor environment, the different tech specialisations of different regions, and revenue earnings. The report notes year on year growth for these top 200 firms, with combined revenue growth of 7.9% in the past year. Growth has been experienced across all regions, with the South Island and Hamilton recording the highest growth revenue increases. The highest growth sectors are Fintech (48.5%) and Digital Media (32.5%).</p>	<p>Make updated version of the Investor Guide available widely.</p> <p>If you would like to receive a fuller briefing on the Investors Guide, please let us know.</p>
Digital Inclusion social and economic baseline research	<p>We have recently started a procurement process to establish a national baseline for digital inclusion. This work will establish an outcomes framework and associated indicators to start to measure and track digital divides. It will also identify data gaps we may want to address to ensure aspects like access, skills, motivation and trust are captured. The project will start in earnest in early June and we expect final results by early August. We will keep you informed of progress with this work. We also plan to engage the Digital Inclusion Ministerial Advisory Group on this work.</p> <p>If you would like to receive a fuller briefing on the digital inclusion research, please let us know.</p>	Research begins early June.



	<ul style="list-style-type: none"> <li>■ S9(2)(b)(ii) [redacted]</li> <li>■ S9(2)(b)(ii) [redacted]</li> </ul> <p>S9(2)(b)(ii) [redacted]</p> <p>CIP and MBIE will prepare a report on the outcomes of what has been received together with recommended options for consideration by the Government in June.</p>	
<p><i>Responding to Community Concerns (Communications and Digital Media Portfolio)</i></p>		
<p>Tararua: Seeking improved broadband and greater mobile coverage</p>	<p>You met with Connect Tararua, Ron Mark MP and the Mayor of Tararua last week to discuss progress on the project. S9(2)(b)(ii) [redacted]</p>	<p>You have asked that Connect Tararua, MBIE, CIP, and the RCG all get together to discuss the location of RBI2 sites in Tararua. This has been scheduled for 11 June.</p>



## 6. Sector News/Other issues you should know about this week

### 6.1. Huawei Global Connectivity Index 2018

For the past five years, the Global Connectivity Index has tracked investment trends in ICT infrastructure, as well as the relationship between digital maturity and economic growth. This year they have expanded the scope of the study from 50 to 79 countries, presenting a broader view of how different nations around the world are preparing for the digital economy.

New Zealand has been ranked 15<sup>th</sup> and has been identified as a frontrunner and a rising star in the digital economy space. Frontrunners are the nations with advanced ICT infrastructure reaping the most positive economic outcomes from their ICT investment.



New Zealand's profile - <http://www.huawei.com/minisite/gci/en/country-profile-nz.html> outlines our strengths and opportunities and notes the government's investment in the UFB programme as one of the largest and most ambitious infrastructure projects undertaken in New Zealand.

### 6.2. 2018 World Competitiveness Rankings

The World Competitiveness Rankings (WCR) has been produced annually since 1989 by the International Institute for Management Development (IMD). New Zealand was ranked 23rd in this year's World Competitiveness Rankings. This compares to the 16th spot in 2017 and 2016, and it is New Zealand's lowest overall ranking since 2013 (25th). The 2018 WCR assessed the competitiveness of over 60 countries by combining 250 indicators (official statistics and executive opinion surveys) into four main categories.

New Zealand's rank in each category (and change from 2017) is:

- 33rd in Economic Performance (-1)
- 7th in Government Efficiency (-2)

- 28th in Business Efficiency (-8)
- 25th in Infrastructure (-2).

The fall in the Business Efficiency group was driven by a fall in all five sub-factor rankings: Productivity and Efficiency (49th, -13), Labour Market (26th, -12), Finance (23rd, -9), Management Practices (30th, -11), and Attitudes and Values (20th, -8).

The report also highlighted specific challenges for 2018. These include: high living costs, low wages, lack of senior leaders with international experience, uncertainty over new immigration policies, market concentration in many parts of the economy, poor business readiness for the digital economy, underdeveloped capital market, wealth inequality, overall low trust in business, and infrastructure issues in Auckland.

As in 2017, the five most competitiveness countries were the United States, Hong Kong, Singapore, Netherlands, and Switzerland. Australia was ranked 19th, moving up two spots.

MBIE is hosting a presentation of the results on Wednesday 13 June. This includes an assessment and a Q&A session with the IMD's Chief Economist (via web conference), and followed by a panel discussion.

### 6.3. **UK emergency services network**

Recent [media reports](#) from the UK indicate that the project to move the UK's emergency services off their current land mobile radio (LMR) network and onto one that uses commercial cellular services is 5 – 10 years behind schedule. The current LMR network may need to continue in operation for this extended period.

The existing LMR network is also from a commercial supplier and extending that contract past its previous expiry date is proving very expensive for the government (at least NZ\$680 million per year in additional funding). Capital costs for the new cellular solution are also increasing.

### 6.4. **2degrees achieves second-ever profit**

2degrees has reported a profit of \$19 million for the year ending 31 December 2017. Profit increased from \$14.3 million last year (up 33 per cent). Revenue increased 4.3% to \$732.7 million.

2degrees notes that its results were negatively affected by the problematic launch of a new 'business support system' in February 2017. The launch caused problems for a large number of its customers and generated weeks of long call waiting times.

It notes that it did successfully launch a number of innovative products in the last year:

- A 'data clock' service where customers can purchase unlimited mobile data for certain periods of time.
- An unlimited mobile data product.
- Wi-Fi calling, which enables customers with compatible phones to make phone calls over Wi-Fi even if they do not have cell coverage.

2degrees also recently reported that its more lucrative post-paid customers had risen to 396,000 (up 1.1 per cent) while its number of pre-paid customers had fallen to 1.421 million (down 1.3 per cent). By comparison Spark and Vodafone have approximately 2.5 million total mobile connections each.

Its number of fixed broadband customers rose to 69,000 (up 23 per cent). It has the fifth-largest broadband market share, after Spark, Vodafone, Vocus and Trustpower.

## 7. Briefings (received and upcoming)

### 7.1 Briefings sent to the Minister's office

Sent to Minister's Office	Title of Paper	Comment or Purpose	Minister's Sign-off	Key Officials
14/12/2017	CERT NZ - Coordinated Vulnerability Disclosure & wider government efforts	To provide further detail about how CERT NZ has implemented CVD, and outline responsibilities/other efforts occurring across Govt. on the matter.	February 2018	Jamison Johnson & Nicola Treloar
15/12/2017	MBIE Report Business Information and Communication Technology (ICT) use Productivity Growth in New Zealand; 1494 17-18	To provide an overview of MBIE's report 'Business Information and Communication Technology (ICT) use and productivity growth in NZ.	At your convenience	Tom West / Kim Connolly-Stone
15/12/2017	ICT Statistics; 1575 17-18	Joint briefing between MBIE and Stats.	At your convenience	Stuart King / Sandra Laws
20/12/2017	Business Uptake of ICT project; 1587 17-18	Background on the project	At your convenience	Tom West / Kim Connolly-Stone
22/12/2017	Opportunities to grow New Zealand's digital economy; 1635 17-18	This briefing highlights why the digital economy is of growing importance to our economic and social prosperity, and sets out some ideas you may wish to consider to further support the growth of New Zealand's digital economy.	At your convenience	Kim Connolly-Stone
24/01/2018	CERT NZ – Options for Longer Term Organisational Form	To provide policy analysis and recommendations on the Cabinet report back regarding the organisational form of CERT NZ following establishment.	Week of 5 February 2018	Jamison Johnson & Nicola Treloar
09/03/2018	Privacy Bill Overview and relevance to digital issues	Background and MBIE's advice on the Bill due to be introduced this month.	12/03/2018	Katherine Silvester
13/03/2018	GovTech Investment Proposal; 2421 17-18	Joint Briefing between MBIE and DIA.	30/03/2018	Kim Connolly-Stone
21/03/2018	CERT NZ Establishment Advisory Board extension	To seek approval to extend the CERT NZ EAB for a further term of six months.	22/03/2018	Jamison Johnson
23/03/2018	CERT NZ: Overview of the Traffic Light Protocol and process for responding to events	For briefing.	N/A	Jamison Johnson
13/04/2018	Next steps for appointing remaining members of the Digital Economy and Digital Inclusion Advisory Group	Joint briefing with DIA.	18/04/2018	Jill McKenzie
18/04/2018	Making changes to the Radiocommunications Act 1989: Outcomes from the Review and next steps; 2885 17-18	It seeks your direction on next steps to move this work forward.	21/05/2018	Fiona Johnson
20/04/2018	Next steps for selecting and appointing the Chief Technology Officer (CTO)	Joint briefing with DIA	03/05/2018	Jill McKenzie

Sent to Minister's Office	Title of Paper	Comment or Purpose	Minister's Sign-off	Key Officials
20/04/2018	The Future of You: a Udacity and TechFutures Lab initiative; 2998 17-18		30/04/2018	Sandra Laws
20/04/2018	Blockchain: Background, NZ and overseas developments; 2820 17-18	Update Minister on the technology.	30/04/2018	Sandra Laws
26/04/2018	Unifone New Zealand Limited – Application for network operator status; 3059 17-18	To seek your agreement to declare network operator status.	11/05/2018	Renee Duffell
30/04/2018	Future of Work; 2949 17-18	Provide a report on the various reports and studies about the future of work on issues.	April 2018	Kim Connolly-Stone
10/05/2018	Digital Economy and Digital Inclusion Advisory Group Zoom meeting on 14 May; 3306 17-18	Joint Event Briefing – DIA and MBIE	14/05/2018	Jill McKenzie
16/05/2018	Hi-Tech Awards Gala Dinner; 2784 17-18	Event note.	25/05/2018	Stevie Jepson
16/05/2018	Creatch New Zealand 2018 Forum – Wellington; 3113 17-18	Brief and speech notes.	23/05/2018	Stevie Jepson
17/05/2018	Completion of the Ultra-fast Broadband build in Christchurch; 3416 17-18	Brief and speech notes.	31/05/2018	Moshika Chandra
18/05/2018	Status of Digital Audio Broadcasting trial regime; 3358 17-18	Briefing	8/06/2018	John Stewart
23/05/2018	Notes for Tait communications working lunch	Event note.	31/05/2018	Sophia Enright
25/05/2018	CERT NZ – Quarterly Report Release (Q1 2018)	To provide an advance copy and contextual information about CERT NZ's latest quarterly report, covering the period from 1 January – 31 March 2018 (Q1).	N/A	Rob Pope
28/05/2018	Ministry of Awesome Visit; 3382 17-18	Brief and talking points	31/05/2018	Stevie Jepson
28/05/2018	Ratification of Final Acts of WRC15 and ITUPP 2018; 3414 17-18	Briefing	8/06/2018	John Stewart
28/05/2018	Notes for Opening address at NZART's annual conference; 3514 17-18	Event Brief	28/05/2018	Sophia Enright
28/05/2018	Submissions Summary Report - Public Consultation on Telecommunications Relay Services; 3558 17-18	Briefing	28/05/2018	Andrew Burns
29/05/2018	Meeting with Helen Shorthouse; 3383 17-18	Brief and talking points	31/05/2018	Stevie Jepson
29/05/2018	Developing indicators for the Digital Economy; 2267 17-18	To seek feedback on the economic activities you wish to monitor in order to measure the contribution of the digital economy to New Zealand's economic growth.	04/06/2018	Kim Connolly-Stone
30/05/2018	The Telecommunications (New Regulatory Framework) Amendment Bill: Impact on Enable.	To provide advice on Enable's concerns with the Telecommunications Amendment Bill.	30/05/2018	Osmond Borthwick

Sent to Minister's Office	Title of Paper	Comment or Purpose	Minister's Sign-off	Key Officials
31/05/2018	Supplementary Advice on 100/20 Mbps Service maximum prices in 2019	Aide Memoire	3/06/18	Tim Blackmore

**7.2 Briefings due to the Minister's office**

S9(2)(f)(iv) & S18(d)



S9(2)(f)(iv) & S18(d)

## 8. Cabinet Papers (received and upcoming)

Committee and Date	Date Sent	Title of Paper	Comment or Purpose	Key Officials
<b>RECEIVED</b>				
DEV	25/05/2018	Ratification of Final Acts of WRC15 and ITUPP 2018	To seek approval to submit these papers to DEV	John Stewart
<b>UPCOMING</b>				
Committee and Date	Date Due	Title of Paper	Comment or Purpose	Key Officials

S9(2)(f)(iv) & S18(d)

Secondary advice provided on cabinet papers (i.e. telco aspect)

N/A

Other OIAs consulted on

Ministerial OIA – SJOIA77 – S9(2)(a)

Due to Minister Jones' office – 6 June 2018

- Minister Jones has received an OIA request which captures the following joint briefing in-scope: 2732 17-18 Marae Connectivity – Provincial Growth Fund application.
- MBIE is advising Minister Jones' office that the bulk of the briefing (minus factual, background information) be withheld under s9(2)(f)(iv) of the OIA, to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials.
- Marae connectivity is a live proposal that both you and Minister Jones are actively considering. The briefing has not been signed and returned to MBIE and no policy decisions have been agreed to date. S9(2)(f)(iv)
- MBIE has also recommended Minister Jones' office consult with your office on the proposed release.

## 9. Meetings – (scheduled and proposed)

Subject	Meeting date	Confirmed / To be scheduled
GovTech meeting of Ministers	Monday 11 June, 9.00am to 10.00am	Confirmed
Jordan Carter CE and Dr Ellen Strickland, Policy Director, InternetNZ	Monday 11 June, 11.30am to 12noon	Confirmed
MBIE Officials Meeting	Tuesday 12 June, 8.00am to 8.45am	Confirmed
Rocket Lab CEO, Peter Beck	Thursday 14 June, 8.30am to 9.15am	Confirmed
NZIER CE, Laurence Kubiak	Thursday, 14 June, 9.30am to 10.00am	Confirmed
Estimates Hearing	Thursday 14 June, 10.30am to 11.30am	Confirmed
Te Huarahi Tika Trust	Monday 18 June, 10.00am to 10.30am	Confirmed
MBIE Officials Meeting	Monday 18 June, 5.00pm to 5.45pm	Confirmed
Hon Shane Jones re RBI2 and MBSF programmes	Tuesday 19 June, 6.45pm to 7.45pm	Confirmed
MBIE Officials Meeting	Monday 25 June, 5.00pm to 5.45pm	Confirmed
Meeting with Clive Elliot QC.	Wednesday 27 June, 8.30am to 9.00am	Confirmed
Meeting with Institute of Directors- Kirsten Patterson, Chief Executive	Wednesday 4 July, 8.30am to 9.00am	Confirmed
Stewart Sherriff 2 Degrees CEO	Wednesday 4 July, 3.30pm to 4.00pm	Confirmed
Spark CEO, Simon Moutter	Thursday 5 July, 9.00am to 9.30am	Confirmed
Rural Women NZ	Tuesday 31 July, 4.00pm to 4.30pm	Confirmed

## 10. Communications activity (media, speeches, events, etc)

Date	Due to Minister's Office	Topic	Description	Communications approach	Market sensitive	Key contact
May TBC	TBC	Return to IT	You have indicated an interest in promoting the Return to IT pilot. There will be an opportunity in February to demonstrate progress with the pilot (e.g. number of applications received) and potentially some applicants successfully placed in roles	Press release (TBC)	No	Sandra Laws Sara Barham
TBC	TBC	S9(2)(f)(iv)	S9(2)(f)(iv)	Press release (TBC)	No	Renee Duffell Jane Tier Jo Williams

2 June	28 May	Otago Branch of the NZ Association of Radio Transmitters - AGM and Conference	You have agreed to give the opening address at the Otago Branch of the NZ Association of Radio Transmitters - AGM and Conference	Brief and speech notes.	No	Sophia Enright
11 June	7 June	Newlands Intermediate School and Code Camp - Gamefoot coding camp	You have agreed to attend the Newlands Intermediate School and Code Camp - Gamefoot coding camp.	Brief	No	Stevie Jepson
14 June, 4.30pm to 5.15pm	TBC	Visit Level 5 CCC Branch at MBIE	You have agreed to visit the CCC Branch at MBIE	TBC (General Itinerary)	No	James Hartley
26 June	19 June	2018 TUANZ Rural Connectivity Symposium	You have agreed to speak at the 2018 TUANZ Rural Connectivity Symposium.	Brief and speech notes.	No	Janelle Whittleston

## 11. OIAs and Ministerials

### 11.1 OIAs

Reference	Name	Topic	Date of letter	Date due Minister's Office	Status
OIA18-036	S9(2)(a)	A copy of every Weekly Report received by you as Minister of Broadcasting, Communications & Digital Media since 1 February 2018	19-Mar-18	3-May-18	Sent to MO: 3-May-18
OIA18-37	S9(2)(a)	Correspondence, papers and briefings regarding: <ul style="list-style-type: none"> <li>- the Overseas Investment Amendment Bill; and</li> <li>- the appointments of the first eight members of the Digital Economy and Digital Inclusion Advisory Group announced on 16 March 2018</li> </ul>	23-Mar-18	16-May-18	Sent to MO: 16-May-18
OIA18-67	S9(2)(a)	<ol style="list-style-type: none"> <li>1. Any typed or handwritten notes or facsimiles thereof taken by her and/or her staff or officials at the Minister's Meeting with Facebook Director of Policy for Australia and New Zealand on Wednesday 29 November 2017</li> <li>2. Any follow-up correspondence from her and/or her staff or officials regarding the Minister's Meeting with Facebook Director of Policy for Australia and New Zealand on Wednesday 29 November 2017</li> <li>3. Any messages the Minister has sent and/or received to/from Facebook representatives since 29 November 2017</li> </ol>	20-Apr-18	21-May-18	Sent to MO: 21-May -18



Reference	Name	Topic	Date of letter	Date due Minister's Office	Status
OIA18-68	S9(2)(a)	A list of all briefings, reports, aide memoirs, weekly bullets/reports, and memos received by the Minister in her capacity as Broadcasting & Digital Services Minister between 1 April 2018 and 30 April 2018.	1-May-18	22-May-18	Sent to MO: 22-May-18
OIA18-25	S9(2)(a)	Request for documents	27-Feb-18	31 May 18	Sent to MO 30-May-18
OIA18-70 and 73	S9(2)(a)	Information regarding: - A broader digital economy and inclusion network (review) - Digital Advisory Group (review)	20-Apr-18	29-May-18	Sent to MO 28-May-18
OIA18-71	S9(2)(a)	Information regarding: - New Chief Technology Officer role created (review)	20-Apr-18	29-May-18	Sent to MO 28-May-18
DOIA1718-1373	S9(2)(a)	All internal MBIE correspondence relating to Everest Wireless Partners (Everest) and Blue Reach Wireless Limited (Blue Reach); All internal MBIE correspondence relating to Malcolm Dick (director of Everest and Blue Reach); All correspondence with Everest, Blue Reach, Malcom Dick, or any other related party; All correspondence and documentation held by MBIE relating to Everest, Blue Reach or any affiliated company.	27-Mar-18	Due to requestor: 8-June-18 Notification of decision: to be advised	Being prepared
OIA18-66	S9(2)(a)	Request for documents	19-Apr-18	18-Jun-18	Being compiled
OIA18-79	S9(2)(a)	The advice provided to her as outlined in the Minister's response to Reply 8305(2018)	16-May-18	7-Jun-18	Being scoped
DOIA1718-1707	S9(2)(a)	Submissions made in response to Public consultation document "New Zealand Telecommunications Relay Services Beyond June 2019"	27-May18	Due to requestor: 25-June-18 Notification of decision: to be advised	New in
DOIA1718-1706	S9(2)(a)	For the period between March 2017 to April 2018: 1. CapTel phones at rent by month (contained in CSD's monthly reports, Section 3 Inventory Summary, Stock at Rent 2. CapTel minutes of use by month contained in TRS monthly report from Sprint to MBIE, Section 2. Call volumes excluding calls to Help Desk 3. WebCapTel minutes of use by month contained in TRS monthly report from Sprint to MBIE, Section 2. Call volumes excluding calls to Help Desk	27-May18	Due to requestor: 25-June-18 Notification of decision: to be advised	New in

## 11.2 Ministerials

Reference	Name	Topic	Date of letter	Date due Minister's Office	Status
For update please contact Ministerial Services					