

**SUBMISSION TO THE MINISTRY OF BUSINESS INNOVATION AND EMPLOYMENT ON THE  
EXPOSURE DRAFT OF THE INCORPORATED SOCIETIES BILL**

**1. SUBMISSION**

- 1.1 The New Zealand Airports Association ("**NZ Airports**") welcomes the opportunity to make a submission on the exposure draft of the Incorporated Societies Bill ("**Bill**").
- 1.2 NZ Airports will be pleased to provide any further information required in support of this submission.

**2. CONTACT PERSON**

The contact person is:  
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**3. ISSUE – CONTACT OFFICER**

- 3.1 In general NZ Airports has no particular issue with the proposed amendments. However we ask that further consideration is given to the requirements around the contact person (Clause 43 (3)).
- 3.2 The Bill currently requires the contact person be a member of the society's committee. Committee members are often elected and can change reasonably frequently. In the case of the NZ Airports Association our chair changes each year and most of the members are subject to annual re-election. Notifying the registrar of each change is therefore at risk of being over-looked. The constant stream of annual changes is also inefficient.
- 3.3 Therefore, for ease of administration and to reduce inadvertent breaches, we suggest that this role is able to be delegated by the committee to a suitable person e.g. an employee/office holder who will provide more continuity in the role. Senior employees and office holders might not be members of the committee, and are therefore outside the definition in the draft Bill. Our chief executive, for example, is not a member of our committee.
- 3.4 Our proposed solution is that, in addition to the current provisions, the committee be empowered to identify a suitable person, who is not a committee member, as the contact person.